

CORE Phase I Seal Application



A. Contact Information

Organization

Name of product being certified (*if applicable*)

Contact Name (*individual responsible for your organization's CORE-certification process*)

Mailing address

Phone

Fax

E-Mail

B. Required Documents (For Entities Seeking CORE Certification Only; Entities Seeking Endorsement go to C)

Please attach the following with this application:

1. Certification testing results documentation (as provided by the CORE-authorized certification testing vendor with which you worked).
2. HIPAA attestation form (requires executive-level signature).
3. Health Plan IT exemption request (if applicable; requires executive-level signature).

C. CORE Phase I Certification and Endorsement Terms and Conditions

1. An entity's Seal will be revoked as a result of a validated complaint of non-compliance (see CORE 105: Enforcement Policy for more information).
2. Certification is required for each Phase of CORE rules.
3. Re-certification and re-endorsement is required for each substantive change made to CORE Phase I and additional Phase rules. Substantive changes will occur no more than once per year.
4. To health plans granted an exemption, the 12-month IT system exemption period will begin on the day that the health plan is granted its CORE Seal.
5. After receiving a CORE Phase I Seal, the entity may market itself as a CORE Endorser or CORE-Certified.

D. CAQH/CORE Responsibilities

1. CORE will notify you of your "certification" queue status at the time CORE receives your application.
2. CORE will complete its assessment within 30 business days unless there are extenuating circumstances.
3. CORE will grant your stakeholder-specific CORE Seal following review and approval of its application.
4. Entities receiving the CORE Phase I Seal will be promoted in CORE marketing materials and on the CAQH website.

Please contact CAQH at CORE@caqh.org or (202) 861-6380 with questions.

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E. Fees

Please review the fee structure and notes below to determine your CORE Seal fee. Then check the appropriate box under the stakeholder type for the seal you are requesting.

Health Plans

- | | |
|---|-------------|
| <input type="checkbox"/> Below \$75 million in net annual revenue | \$4,000 fee |
| <input type="checkbox"/> \$75 million and above in net annual revenue | \$6,000 fee |

Clearinghouses

- | | |
|---|-------------|
| <input type="checkbox"/> Below \$75 million in net annual revenue | \$4,000 fee |
| <input type="checkbox"/> \$75 million and above in net annual revenue | \$6,000 fee |

Vendors

- | | |
|---|-------------|
| <input type="checkbox"/> Below \$75 million in net annual revenue | \$4,000 fee |
| <input type="checkbox"/> \$75 million and above in net annual revenue | \$6,000 fee |

Providers

- | | |
|--|-------------|
| <input type="checkbox"/> Up to \$1 billion in net annual revenue | \$ 500 fee |
| <input type="checkbox"/> \$1 billion and above in net annual revenue | \$1,500 fee |

Endorser

(Only for entities that do not create, transmit or use eligibility data.) No fee

Fee Notes:

1. There is no charge to Federal or State government entities to receive the CORE Seal.
2. There is no charge to CAQH member plans to receive the CORE Seal.
3. This fee is a one-time cost for Phase I certification, unless an entity becomes decertified or if substantive changes to the rules are approved by a full CORE vote (Reference CORE 102: Eligibility and Benefits Certification Policy, version 1.0.0.)
4. Per the CORE Phase I Certification Policy, vendor products, and not entire vendor organizations, receive the Certification Seal.
5. The CORE Certification Seal fee does not include the fee for CORE certification testing. See www.caqh.org for a list of CORE-authorized testing companies and their associated testing fees.

After reviewing this document and ensuring you have all the required documentation, please submit your check and required certification and testing documentation to:

CAQH
RE: CORE Phase I Seal
601 Pennsylvania Ave, NW
South Building, Suite 500
Washington, DC 20004

E: CORE@caqh.org

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F: 202-861-1454

