

**COUNCIL FOR AFFORDABLE QUALITY HEALTHCARE  
COMMITTEE ON OPERATING RULES FOR INFORMATION EXCHANGE (CORE)**

**Participation Application**

To join the CAQH Committee on Operating Rules for Information Exchange (CORE), complete this application and submit the signed form with payment (if applicable) to CAQH.

**1. PLEASE CHECK YOUR ORGANIZATION'S PARTICIPATION CATEGORY:**

- Full Health Plan or Vendor Member:** Must create, transmit or use eligibility data in daily business.
  - Below \$75 million net annual revenue: \$4,000 annual participation fee
  - \$75 million and above net annual revenue: \$6,000 annual participation fee
- Full Provider Member:** All provider organizations that create, transmit or use eligibility data in daily business.
  - Up to \$1 billion in net annual revenue: \$500 annual participation fee
  - \$1 billion - \$3 billion in net annual revenue: \$1,000 annual participation fee
  - Over \$3 billion in net annual revenue: \$3,000 annual participation fee
- Private Advisory:** Organization that does not create, transmit or use eligibility data.
  - \$1,500 annual participation fee
- Standard Setting/Technical Advisory:** A recognized standard setting organization or an entity whose primary purpose is to advise such organizations.
  - No annual participation fee
- Government Advisory:** No annual participation fee
  - Voting Government Member:** Entity that creates, transmits or uses eligibility data and decides to serve as a voting member.
  - Non-voting Government Member:** Entity that does not create, transmit or use eligibility data or an entity that creates, transmits or uses eligibility data but does not want to serve as a voting member.

Note the following regarding the voting rights of the participation categories:

- **Full member:** Full participation and voting rights.
- **Private Advisory:** Full participation but no voting rights.
- **Standard Setting/Technical Advisory:** Full participation but no voting rights.
- **Government Advisory:** Full participation and, if entity creates, transmits or uses eligibility data in daily business, decides whether to have voting rights.

**2. SUPPLY MEMBER CONTACT INFORMATION BELOW\*:**

**IF BILLING INFORMATION DIFFERS, COMPLETE THIS SECTION:**

Name \_\_\_\_\_  
Title \_\_\_\_\_  
Company/Organization \_\_\_\_\_  
\_\_\_\_\_  
Street Address \_\_\_\_\_  
City/State/Zip \_\_\_\_\_  
Telephone \_\_\_\_\_  
Fax \_\_\_\_\_  
Email \_\_\_\_\_

Name \_\_\_\_\_  
Title \_\_\_\_\_  
Company/Organization \_\_\_\_\_  
\_\_\_\_\_  
Street Address \_\_\_\_\_  
City/State/Zip \_\_\_\_\_  
Telephone \_\_\_\_\_  
Fax \_\_\_\_\_  
Email \_\_\_\_\_

\*Each participating organization can send up to three representatives to CORE meetings, however, only one of the representatives can be designated as the representative to cast your organization's vote.

**3. CHECK ONE CATEGORY THAT BEST DESCRIBES YOUR TYPE OF ORGANIZATION:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Provider                  | <input type="checkbox"/> Health plan or other payer    | <input type="checkbox"/> Vendor/clearinghouse |
| <input type="checkbox"/> Federal government agency | <input type="checkbox"/> State government agency       | <input type="checkbox"/> Trade association    |
| <input type="checkbox"/> Advisory group            | <input type="checkbox"/> Standards organization        | <input type="checkbox"/> Consultant           |
| <input type="checkbox"/> Professional Society      | <input type="checkbox"/> Other (please describe) _____ |   |

**4. PAYMENT (FEE-PAYING MEMBERSHIPS ONLY)**

Enclosed is a check made out to CAQH CORE in the amount of \$ \_\_\_\_\_.

**5. CERTIFICATION.** BY SIGNING BELOW, I HEREBY CERTIFY ON BEHALF OF MYSELF AND/OR THE ORGANIZATION I REPRESENT THAT THE INFORMATION SET FORTH IN THIS PARTICIPATION APPLICATION IS COMPLETE AND ACCURATE AND THAT I AND/OR THE ORGANIZATION I REPRESENT AGREE TO COMPLY WITH THE **CORE INTELLECTUAL RIGHTS POLICY**, AS SET FORTH ON THE THIRD PAGE OF THIS PARTICIPATION APPLICATION.

\_\_\_\_\_  
**SIGNATURE**

\_\_\_\_\_  
**PRINT NAME**

\_\_\_\_\_  
**ORGANIZATION**

\_\_\_\_\_  
**TITLE**

\_\_\_\_\_  
**DATE**

**6. WORK GROUP PARTICIPATION.** PLEASE FILL OUT THE BELOW INFORMATION FOR ALL THOSE FROM YOUR ORGANIZATION INTERESTED IN JOINING THE INITIAL CORE WORK GROUPS BY CHECKING THE BOXES BELOW: (DETAILS ABOUT THE RESPONSIBILITIES OF EACH WORK GROUP CAN BE FOUND ON THE CAQH WEBSITE.)

**Policy Work Group**

NAME	TITLE	E-MAIL	PHONE

**Rules Work Group**

NAME	TITLE	E-MAIL	PHONE

**Technical Work Group**

NAME	TITLE	E-MAIL	PHONE

**7. SUBMIT THE FORM AND PAYMENT TO:**

Ms. Robin J. Thomashauer, Executive Director  
 Council for Affordable Quality Healthcare  
 601 Pennsylvania Avenue, NW, Suite 500 South Building  
 Washington, DC 20004

Have questions about this form? Contact Debra Williams at [dwilliams@caqh.org](mailto:dwilliams@caqh.org) or at 202-778-1144.

Thank you for submitting your application to join the CORE! We look forward to working with you. You will receive membership information within two weeks.

## **CORE INTELLECTUAL PROPERTY RIGHTS POLICY**

This Intellectual Property Rights Policy states the policy of the Committee on Operating Rules for Information Exchange (“CORE”) of the Council for Affordable Quality Healthcare, Inc. regarding ownership of intellectual property rights in any operating rules that CORE may develop. This Policy applies both to activities within CORE and to any joint activities that involve CORE with other entities, associations, and the like.

All members of CORE, in order to participate, agree to comply with this Policy. In addition, by participating in CORE’s operating rules activities and/or contributing to the process, each person participating or contributing agrees on behalf of himself or herself and/or the organization he or she represents to the terms and conditions of this Policy. (Any such individual participant or participating organization is referred to in this Policy as “Participant”).

1. CORE may use and incorporate into the operating rules any and all elements, ideas, and information contributed, submitted, or disclosed by the Participant, and permission for the use of such elements, ideas, and information is granted by the Participant to CORE.
2. CORE owns any operating rule that it creates and all proprietary rights in the operating rule. As owner of the operating rules, CORE may reproduce, modify, display, perform, publicly disclose, distribute, and otherwise use the operating rules in any manner.
3. The Participant retains ownership of any individual elements, ideas, and information it contributed and is free to use those elements, ideas, or information independently of the operating rules.
4.
  - (a) The Participant agrees to notify CORE at the earliest reasonable opportunity if the Participant becomes aware that the development or use of the operating rules is likely to cause infringement of any patent, trademark, copyright, or other rights (collectively referred to as “IP Rights”) of a third party or that the Participant controls.
  - (b) The Participant agrees to refrain from asserting or enforcing any IP Rights that it controls against infringing activity by CORE or any third party that develops or uses the operating rules if the infringing activity is caused by the development or use of the operating rules.
  - (c) The Participant agrees to grant to CORE and any and all users of the operating rules a perpetual, non-exclusive, royalty-free, irrevocable license to implement, use, copy, modify, and distribute any Participant contributions as part of the operating rules.
5. The Participant waives confidentiality in its contributions to the operating rules, such that neither CORE nor any other participant assumes any confidentiality obligations.
6. The Participant acknowledges that, in the event of the Participant’s termination of its membership or participation in CORE, this Policy shall survive and will continue in force and effect with respect to any contributions made up to the date of termination.