# CAQH CORE Recertification: Fact Sheet

## Why Recertification?

- CORE Certification currently reflects a "snapshot in time" towards adherence to operating rules. Recertification ensures ongoing conformance of operating rules by CORE-certified organizations over time.
- With evolving technology, mergers/acquisitions and system upgrades, there is a need to assess ongoing conformance with the operating rules to maintain program integrity (some CORE Certifications are more than 10 years old).
- Recertification enables ongoing conformance when rule requirements are updated over time to align with market needs.
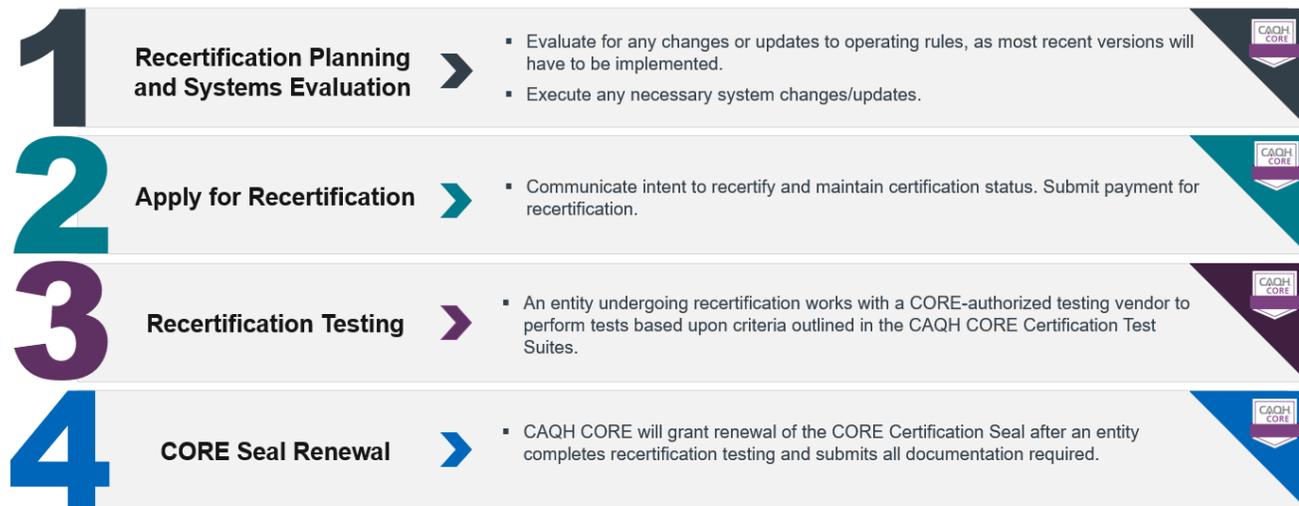
## Recertification Impact and Policies

Existing, Updated, and New Operating Rules: CORE-certified organizations must implement versions of CAQH CORE Operating Rules that have been published 24 months prior to the CORE Certification Seal renewal date.

Recertification Process:

- Recertification is required every three years for an entity to remain CORE-certified. Recertification renewals may occur anytime during the calendar year, based off initial year of certification.
- Communicate intent to recertify by completing the CORE Seal Application Form and submission of payment.
- Fees for Recertification will be ½ of the current CORE Certification fee listed on the Seal Application.
- After communicating intent to recertify, recertification testing must be completed within 180 days.
- CORE-certified entities will become decertified if there is a 180-day lapse in renewing certification.

Recertification Testing: Recertification testing will have a reduced number of test cases and provide opportunity to recertify across multiple operating rule sets at once.

## Step-by-Step Process for Recertification



**1** **Recertification Planning and Systems Evaluation**
- Evaluate for any changes or updates to operating rules, as most recent versions will have to be implemented.
- Execute any necessary system changes/updates.

**2** **Apply for Recertification**
- Communicate intent to recertify and maintain certification status. Submit payment for recertification.

**3** **Recertification Testing**
- An entity undergoing recertification works with a CORE-authorized testing vendor to perform tests based upon criteria outlined in the CAQH CORE Certification Test Suites.

**4** **CORE Seal Renewal**
- CAQH CORE will grant renewal of the CORE Certification Seal after an entity completes recertification testing and submits all documentation required.

## New Seals

- With the launch of the Recertification initiative, CAQH CORE has redesigned the CORE Certification Seal to reflect the new transaction-based operating rule structure.
- As CAQH CORE begins reaching out to previously CORE-certified organizations, they will need to update their seals within 30-60 days.



## Resources on Recertification

- Recertification has been added to the CORE Certification Process page for more background.
- CORE Certification Webinar: Best Practices for Success