



## COMMITTEE ON OPERATING RULES FOR INFORMATION EXCHANGE.

*The Committee on Operating Rules for Information Exchange (CORE) is a multi-stakeholder group committed to streamlining the business side of healthcare. Organized by CAQH, CORE is responsible for developing operating rules that improve the exchange of administrative data transactions. Participating Organizations play a key role in shaping the healthcare landscape and setting future direction. Participants engage in workgroups to develop or maintain the CAQH CORE Operating Rules, share insight and expertise during research calls and meetings conducted by CAQH CORE to understand pain points and scope opportunities and often are at the forefront of adopting CAQH CORE Operating Rules to reduce administrative burden.*

### **PARTICIPATION APPLICATION**

#### **1. PLEASE CHECK YOUR ORGANIZATION'S STAKEHOLDER TYPE AND SUBCATEGORY**

*\*Denotes organizations that create, use or transmit healthcare administrative transactions. All organizations may fully participate in CAQH CORE but only those organizations that exchange data have full voting rights.*

- Healthcare Provider\***
  - Up to \$1 billion in net annual revenue **\$750 annual participation fee***
  - \$1 billion - \$3 billion in net annual revenue **\$1,500 annual participation fee***
  - Over \$3 billion in net annual revenue **\$4,500 annual participation fee***
  
- Commercial Health Plan\***
  - Below \$75 million net annual revenue **\$6,000 annual participation fee***
  - \$75 million and above net annual revenue **\$9,000 annual participation fee***
  
- Vendor/Clearinghouse\***
  - Below \$75 million net annual revenue **\$6,000 annual participation fee***
  - \$75 million and above net annual revenue **\$9,000 annual participation fee***
  
- Association/Other – Fee: \$2,250**
  - Provider Association*
  - Health Plan Association*
  - Vendor/Clearinghouse Association*
  - Other Association*
  - Advisory Group*
  - Consultant*
  
- Standards Organization – Fee: \$0**
  
- Government – Fee: \$0**
  - Government entity that creates, uses or transmits administrative data transactions*
  - Government entity that does not create, use or transmit administrative data transactions*

## 2. CONTACT INFORMATION

Primary Representative from Organization:

*For Billing Contact, if information differs:*

Name \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_

Title \_\_\_\_\_

Organization \_\_\_\_\_

Organization \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Telephone \_\_\_\_\_

Telephone \_\_\_\_\_

Email \_\_\_\_\_

Email \_\_\_\_\_

## 3. FORM SUBMISSION AND PAYMENT

Organizations should submit completed CAQH CORE Participation Applications via email to [core@caqh.org](mailto:core@caqh.org). Once processed, CAQH will generate an invoice and send it to the billing contact listed above with the **prorated annual participation fee**. Please note, CAQH CORE Participation fees are prorated based on month joined and then billed annually in January in subsequent years.

## 4. CERTIFICATION

By signing below, I hereby certify on behalf of myself and/or the organization I represent that the information set forth in this Participation Application is complete and accurate and that I and/or the organization I represent agree to comply with the CAQH CORE intellectual property rights policy, as set forth on the third page of this Participation Application.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Organization

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Have questions about this form? Contact us at [core@caqh.org](mailto:core@caqh.org). Thank you for submitting your application to join the CAQH CORE. We look forward to working with you.

## **CAQH CORE INTELLECTUAL PROPERTY RIGHTS POLICY**

This Intellectual Property Rights Policy states the policy of the Committee on Operating Rules for Information Exchange (“CORE”) of the Council for Affordable Quality Healthcare, Inc. regarding ownership of intellectual property rights in any operating rules that CORE may develop. This Policy applies both to activities within CORE and to any joint activities that involve CORE with other entities, associations, and the like.

All members of CORE, in order to participate, agree to comply with this Policy. In addition, by participating in CORE’s operating rules activities and/or contributing to the process, each person participating or contributing agrees on behalf of himself or herself and/or the organization he or she represents to the terms and conditions of this Policy. (Any such individual participant or participating organization is referred to in this Policy as “Participant”).

1. CORE may use and incorporate into the operating rules any and all elements, ideas, and information contributed, submitted, or disclosed by the Participant, and permission for the use of such elements, ideas, and information is granted by the Participant to CORE.

2. CORE owns any operating rule that it creates and all proprietary rights in the operating rule. As owner of the operating rules, CORE may reproduce, modify, display, perform, publicly disclose, distribute, and otherwise use the operating rules in any manner.

3. The Participant retains ownership of any individual elements, ideas, and information it contributed and is free to use those elements, ideas, or information independently of the operating rules.

4. (a) The Participant agrees to notify CORE at the earliest reasonable opportunity if the Participant becomes aware that the development or use of the operating rules is likely to cause infringement of any patent, trademark, copyright, or other rights (collectively referred to as “IP Rights”) of a third party or that the Participant controls.

(b) The Participant agrees to refrain from asserting or enforcing any IP Rights that it controls against infringing activity by CORE or any third party that develops or uses the operating rules if the infringing activity is caused by the development or use of the operating rules.

(c) The Participant agrees to grant to CORE and any and all users of the operating rules a perpetual, non-exclusive, royalty-free, irrevocable license to implement, use, copy, modify, and distribute any Participant contributions as part of the operating rules.

5. The Participant waives confidentiality in its contributions to the operating rules, such that neither CORE nor any other participant assumes any confidentiality obligations. 6. The Participant acknowledges that, in the event of the Participant’s termination of its membership or participation in CORE, this Policy shall survive and will continue in force and effect with respect to any contributions made up to the date of termination.

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