

Phase III CAQH CORE® Seal Application

version 3.0.2 April 2015



A. Contact Information

Organization

Name of product being certified (*if applicable*)

Contact Name (*individual responsible for your organization's CORE-certification process*)

Mailing Address

Phone

Fax

Email

B. Required Documents (Please attach the following with this application)

Certifiers

1. Certification testing results documentation (as provided by the CAQH CORE-authorized certification testing vendor with which you worked).
2. HIPAA attestation form (requires executive-level signature).
3. Health Plan IT exemption request (if applicable; requires executive-level signature).
4. Signed CORE Certification Pledge (Unless previously submitted)

Endorsers

1. Signed CORE Endorser Pledge

C. Phase III CORE Certification and Endorsement Terms and Conditions

1. An entity's Seal will be revoked as a result of a validated complaint of non-compliance (see [CAQH CORE 305: Enforcement Policy](#) for more information).
2. Certification is required for each Phase of CAQH CORE Operating Rules.
3. Re-certification and re-endorsement is required for each substantive change made to Phase III CORE and additional Phase rules. Substantive changes will occur no more than once per year.
4. To health plans granted an exemption, the 12-month IT system exemption period will begin on the day that the health plan is granted its CORE Seal.
5. After receiving a Phase III CORE Seal, the entity may market itself as a CORE Endorser or CORE-certified.

D. CAQH CORE Responsibilities

1. CAQH CORE will notify you of your "certification" queue status at the time CAQH CORE receives your application.
2. CAQH CORE will complete its assessment within 30 business days unless there are extenuating circumstances.
3. CAQH CORE will grant your stakeholder-specific CORE Seal following review and approval of its application.
4. Entities receiving the Phase III CORE Seal will be promoted in CORE marketing materials and on the CAQH Website.

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E. Fees

Please review the fee structure and notes below to determine your CORE Seal fee. Then check the appropriate box under the stakeholder type for the Seal you are requesting.

Health Plans

- Below \$75 million in net annual revenue \$4,000 fee
- \$75 million and above in net annual revenue \$6,000 fee

Clearinghouses

- Below \$75 million in net annual revenue \$4,000 fee
 - EHNAC HNAP-EHN accredited - apply 10% (\$400) discount
- \$75 million and above in net annual revenue \$6,000 fee
 - EHNAC HNAP-EHN accredited - apply 10% (\$600) discount

Vendors

- Below \$75 million in net annual revenue \$4,000 fee
- \$75 million and above in net annual revenue \$6,000 fee

Providers

- Up to \$1 billion in net annual revenue \$500 fee
- \$1 billion and above in net annual revenue \$1,500 fee

Endorser

- (Only for entities that do not create, transmit or use eligibility data.) No fee

Fee Notes:

1. There is no charge to Federal or State government entities to receive the CORE Seal.
2. There is no charge to CAQH member plans to receive the CORE Certification Seal.
3. This fee is a one-time cost for Phase III CORE Certification, unless an entity becomes decertified or if substantive changes to the rules are approved by a full CORE Membership Vote (Reference [Phase III CAQH CORE 302 Certification Policy](#), version 3.0.0.)
4. Per the [Phase III CAQH CORE 302 Certification Policy](#), vendor products, and not entire vendor organizations, receive the Certification Seal.
5. The CORE Certification Seal fee does not include the fee for CORE certification testing. See <http://www.caqh.org> for a list of CORE-authorized testing companies and their associated testing fees.
6. Any Clearinghouse/EHN entity actively seeking CORE certification as of June 1, 2009 or later that has already achieved EHNAC HNAP-EHN accreditation can take advantage of the partnership program discount. The Clearinghouse/EHN will indicate that it holds a current EHNAC HNAP-EHN accreditation when submitting a CORE Seal application. (CAQH will confirm EHNAC-EHN accreditation status independently.)

Please review these materials to ensure you have all the required documentation.

Payment Options (please check one):

TO PAY BY CREDIT CARD, [CLICK HERE](#). Note: There is an additional convenience fee when you pay by credit card. Send your CORE Seal Application form and HIPAA Attestation form to the address below.

TO PAY BY PAPER CHECK, make your check payable to CAQH and send your check with CORE Seal Application form and HIPAA Attestation form to:

CAQH CORE
1900 K Street, NW
Suite 650
Washington, DC 20006