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## REVISION HISTORY FOR PHASE IV CAQH CORE PRIOR CERTIFICATION TEST SUITE

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<th>Version</th>
<th>Revision</th>
<th>Description</th>
<th>Date</th>
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<tr>
<td>4.1.0</td>
<td>Major</td>
<td>Phase IV CAQH CORE Prior Authorization (278) Infrastructure Rule Test Scenario v4.1.0, balloted and approved by CAQH CORE Participating Organizations and CORE Board. Updates include: &lt;br&gt;• Additional response time and close out test scripts&lt;br&gt;Additional non-substantive adjustments for clarity.</td>
<td>January 16, 2020</td>
</tr>
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</table>
1 INTRODUCTION

This Phase IV CAQH CORE Certification Test Suite contains the requirements that must be met by an entity seeking voluntary CORE Certification on the Phase IV CAQH CORE Operating Rules to be awarded a CORE® Certification Seal. As such, this Test Suite includes:

- Guidance as to the types of stakeholders to which the Phase IV CAQH CORE Operating Rules apply and how to determine when a specific rule’s detailed test script applies to a stakeholder
- For each Phase IV CAQH CORE Operating Rule:
  - High level summary of key rule requirements
  - The specific conformance testing requirements
  - Test script assumptions
  - Detailed step-by-step test scripts

1.1 CORE CERTIFICATION GUIDING PRINCIPLES

The CAQH CORE Guiding Principles apply to the entire set of operating rules, including the Phase IV CAQH CORE Certification Test Suite. CAQH CORE Certification Testing is not exhaustive and does not use production-level testing. The Phase IV CAQH CORE Certification Test Suite does not include comprehensive testing requirements to test for all possible permutations of each rule’s requirements.

Entities seeking voluntary CORE Certification are required to adopt all rules of a phase that apply to their business and will be responsible for all their own company-related testing resources, e.g., certain entities only support the benefit enrollment & maintenance and premium payment transactions and would only adopt rules pertaining to those transactions. CORE Certification will be available for both Real Time and Batch Processing Modes. In the Phase IV CAQH CORE Operating Rules, Batch Processing Mode is required for the health care claim, benefit enrollment & maintenance, and premium payment transactions, with Real Time Processing Mode optional. Either Real Time or Batch Processing Mode is required for the prior authorization transaction.

CAQH CORE Certification Testing is required of any entity seeking voluntary CORE Certification. Health Plans and Providers seeking certification for the Phase IV CAQH CORE Operating Rules must first be CORE-certified for Phases I, II and III of the CAQH CORE Operating Rules. Clearinghouses and Vendors seeking to certify their products or services for the Phase IV CAQH CORE Operating Rules must first be CORE-certified for Phases I, II, and III of the CAQH CORE Operating Rules to the extent that these products or services involve eligibility, claim status, and EFT and ERA. An entity undergoing CAQH CORE Certification Testing may also choose to undergo combined CAQH CORE Certification Testing for all four phases concurrently.

The CORE Certification process has four components:1

1. Pre-certification planning and systems evaluation
2. Signing and submitting the CAQH CORE Pledge
3. CAQH CORE Certification Testing

1 http://www.caqh.org/core/core-certification-process
4. Applying for the CORE Certification Seal

After signing the CAQH CORE Pledge, an entity has 180 days to complete CAQH CORE Certification Testing and submit its application for voluntary CORE Certification. The CORE testing protocol is scoped only to demonstrate conformance with CAQH CORE Operating Rules, and not overall compliance with HIPAA; each entity applying for voluntary CORE Certification will sign a statement affirming that it is HIPAA-compliant to the best of its knowledge. (Signature is from executive-level management.) CAQH CORE Certification Testing is not exhaustive; e.g., it does not include production data, volume capacity testing, all specific requirements of each rule, or end-to-end trading partner testing. CAQH CORE will not oversee trading partner relationships; CORE-certified entities may work with non-CORE-certified entities if they so desire. The CAQH CORE Certification Testing Policy will be used to gain voluntary CORE Certification only; it does not outline trading partner implementation interoperability testing activities.

1.2 Eligibility for CORE Certification

CAQH CORE certifies all entities that create, transmit or use applicable administrative transactions. CAQH CORE also certifies products or services that facilitate the creation, transmission or use of applicable administrative transactions. CAQH CORE Certification Testing varies based on stakeholder type; entities successfully achieving voluntary CORE Certification will receive the CORE Certification Seal that corresponds with their stakeholder type.

Associations, medical societies and the like are not eligible to become CORE-certified; instead, these entities will receive a CORE “Endorser” Seal after signing the CAQH CORE Pledge. Endorsers are expected to participate in CAQH CORE public relations campaigns, provide feedback and input to CAQH CORE when requested to do so, and encourage their members to consider participating in CAQH CORE.

1.3 Role of CAQH CORE-authorized Testing Vendors

To obtain a stakeholder-specific CORE Certification Seal, entities must successfully complete stakeholder-specific detailed step-by-step test scripts in the Phase IV CAQH CORE Certification Test Suite. Successful completion is demonstrated through proper documentation from a CAQH CORE-authorized Testing Vendor.

CAQH CORE-authorized Testing Vendors are companies that have expertise in healthcare transaction testing. They are chosen by CAQH CORE to conduct CAQH CORE Certification Testing for all phases of the CAQH CORE Operating Rules using the CORE-approved Test Suite specific to each CAQH CORE phase after undergoing a rigorous selection process by CAQH CORE. Alpha and beta testing of their CORE Certification Testing Platform is performed by CAQH CORE Participating Organizations to ensure it aligns with the CAQH CORE Test Suites.

NOTE: CORE Certification and CAQH CORE Certification Testing are separate activities. CAQH CORE Certification Testing is performed by entities seeking voluntary CORE Certification and supported by CAQH CORE-authorized Testing Vendors. CORE Certification is awarded by CAQH CORE after a review of the completed certification testing with a CAQH CORE-authorized Testing Vendor.

1.4 Applicability of this Document

All entities seeking voluntary CORE Certification must successfully complete Phase IV CAQH CORE Certification Testing from a CAQH CORE-authorized Testing Vendor in accordance with the Phase IV CAQH CORE Certification Test Suite. This is required to maintain standard and consistent test results and Phase IV CAQH CORE Operating Rule conformance. There are no exceptions to this requirement.
While the Phase IV CAQH CORE Operating Rules apply specifically to HIPAA-covered health plans, HIPAA-covered providers, or their respective agents\(^2\) (see §2.2.5), CORE Certification Seals are awarded to a broader range of entities including clearinghouses and vendors and are not limited only to HIPAA-covered entities. In general, all entities that create, transmit or use applicable administrative transactions may seek voluntary CORE Certification. CAQH CORE also certifies products or services that facilitate the creation, transmission or use of applicable administrative transactions.

Entities that can obtain CORE Certification Seals are categorized into four CORE Certification stakeholder types: Providers, Health Plans, Clearinghouses, and Vendors. While three of the four CORE Certification stakeholder types share names with HIPAA-covered entities – Health Plans, Providers, and Clearinghouses – for purposes of voluntary CORE Certification, these three CORE Certification stakeholder types encompass a broader group of entities than what is included in their respective HIPAA definitions. For instance, the CORE Certification stakeholder type “Health Plan” also includes third party administrators (TPAs) which generally are not defined as HIPAA-covered entities. Other examples of entities that fall into these CORE Certification stakeholder types are described in Section 2.2.5. Throughout the remainder of this document, unless otherwise specified, references to Provider, Health Plan, Clearinghouse, and Vendor are references to the CORE Certification stakeholder type categorizations.

2 GUIDANCE FOR USING THIS CERTIFICATION TEST SUITE

2.1 STRUCTURE OF TEST SCENARIOS FOR ALL RULES

Each Test Scenario for each rule contains the following sections:

- Key Rule Requirements
  - The Phase IV CAQH CORE Operating Rules documents contain the actual rule language and are the final authority for all operating rule requirements
- Certification conformance testing requirements by rule
- Test assumptions by rule
- Detailed step-by-step test scripts addressing each conformance testing requirement by rule for each stakeholder type to which the test script applies

2.2 DETERMINING CAQH CORE STAKEHOLDER TYPE FOR CORE CERTIFICATION

Each test script listed in the Detailed Step-by-Step Test Script section for each Test Scenario is applicable to one or more of the CORE Certification stakeholder types specified in the Stakeholder columns. An entity may indicate that a specific test script does not apply to it. In this case the entity is required to provide a rationale for why a specific test script is not applicable and be prepared for a review of the rationale with CAQH CORE Staff.

The CORE Certification stakeholder types to which the detailed step-by-step test scripts apply are Provider, Health Plan, Clearinghouse, and Vendor.

2.2.1 CORE Certification Provider Stakeholder Type

The CORE Certification stakeholder type “Provider” includes, but is not limited to, a HIPAA-covered provider. The CORE Certification stakeholder type Provider may also include any entity (i.e., an agent) that offers administrative services for a provider or group of providers, and may include other agents that take the role of provider in

\(^2\) One who agrees and is authorized to act on behalf of another, a principal, to legally bind an individual in particular business transactions with third parties pursuant to an agency relationship. Source: West's Encyclopedia of American Law, edition 2. Copyright 2008 The Gale Group, Inc. All rights reserved.
HIPAA-mandated standard transactions. Notwithstanding, HIPAA-covered providers such as physicians, hospitals, dentists, and other providers of medical or health services are included in the CORE Certification stakeholder type. (See §2.2.5 for more detail.)

2.2.2  **CORE Certification Health Plan Stakeholder Type**

As noted above, the CORE Certification stakeholder type “Health Plan” includes, but is not limited to, HIPAA-covered health plans. The CORE Certification stakeholder type Health Plan is more akin to entities that the industry refers to as “payers,” and includes third party administrators (TPAs), contractors with administrative services only (ASO) arrangements, and other agents that may conduct some or all elements of the HIPAA transactions on the behalf of a HIPAA-covered health plan. Notwithstanding, HIPAA-covered health plans such as self-insured health plans, health plan issuers, government health plans, and others are included in the CORE Certification stakeholder type. (See §2.2.5 for more detail.)

2.2.3  **CORE Certification Clearinghouse Stakeholder Type**

The CORE Certification stakeholder type “Clearinghouse” includes, but is not limited to, HIPAA-covered health care clearinghouses. HIPAA defines a health care clearinghouse as an entity that processes health information received in a non-standard format into a standard format, or vice versa. For purposes of voluntary CORE Certification, any intermediary between a Provider and a Health Plan CORE Certification stakeholder type that performs some or all aspects of a HIPAA-mandated function or a Phase IV CAQH CORE Operating Rule could be considered a CORE Certification Clearinghouse stakeholder type.

A company offering a broad array of employee benefits administration services may also perform a variety of activities to facilitate and enable the collection and exchange of information related to employee benefits, such as medical/health insurance, pensions, etc., and could be considered a CORE Certification Clearinghouse stakeholder type. An insurance broker may also be viewed as a CORE Certification Clearinghouse stakeholder. Broadly defined, a broker is one who represents an insured in the solicitation, negotiation or procurement of contracts of insurance, and who may render services incidental to those functions. A broker may also be an agent of the insurer for certain purposes such as delivery of the policy or collection of the premium.

2.2.4  **CORE Certification Vendor Stakeholder Type**

An entity (hereafter vendor) may offer commercially-available software products or services that enables a provider, a health plan or a clearinghouse to carry out HIPAA-required functions (e.g., standard transactions or a Phase IV CAQH CORE Operating Rule). Such vendor’s products or services also are eligible for voluntary CORE Certification. Vendors may also include companies offering commercially-available software products or services to an employer or an employee benefits administration company, enabling it to automate the administration of the typical human resource functions performed by employee benefits administrators. Employee benefits typically include medical insurance, pension plans, individual retirement accounts (IRAs), vacation time, sick time, and maternity leave. In the context of this Phase IV CAQH CORE Certification Test Suite, a vendor with commercially-available products can seek voluntary CORE Certification for those products/services and must certify each of its specific products/services and product/service versions separately. (See §2.2.5 for more detail.)

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1 See 45 CFR 160.103
2 See more at: [https://www.online-health-insurance.com/health-insurance-resources/dictionary/broker.htm](https://www.online-health-insurance.com/health-insurance-resources/dictionary/broker.htm)
2.2.5  **Table of CORE Certification Stakeholder Types Examples**

This table includes examples of entities that can obtain CORE Certification Seals. This table is not intended to be comprehensive and exhaustive and may not include all possible entities.

<table>
<thead>
<tr>
<th>Examples of Entities that are included in the four CORE Certification Stakeholder Types⁵</th>
<th>Provider</th>
<th>Health Plan</th>
<th>Clearinghouse</th>
<th>Vendor</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>HIPAA-covered Provider</strong></td>
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<tr>
<td>• Any person or organization who furnishes, bills, or is paid for medical or health services in the normal course of business⁶</td>
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<tr>
<td><strong>Provider Agent</strong></td>
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<tr>
<td>• Any entity that performs HIPAA-required functions or services for a provider or group of providers and may include other entities that take the role of provider in HIPAA-mandated standard transactions</td>
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<tr>
<td><strong>Accountable Care Organizations</strong></td>
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<tr>
<td>• Groups of doctors, hospitals, and other health care providers, who come together voluntarily to give coordinated high quality care to their Medicare patients⁷</td>
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</tr>
<tr>
<td>• A network of doctors, hospital, specialists, post-acute providers and even private companies like Walgreens that shares financial and medical responsibility for providing coordinated care</td>
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<tr>
<td><strong>HIPAA-covered Health Plan</strong></td>
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<tr>
<td>Includes the following, singly or in combination: ⁸</td>
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<tr>
<td>• A group health plan</td>
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<tr>
<td>• A health insurance issuer</td>
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<tr>
<td>• An HMO</td>
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<tr>
<td>• Part A or Part B of the Medicare program under title XVIII of the Act</td>
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<tr>
<td>• The Medicaid program under title XIX of the Act, 42 U.S.C. 1396, et seq.</td>
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<tr>
<td>• An issuer of a Medicare supplemental policy (as defined in section 1882(g)(1)) of the Act, 42 U.S.C. 1395ss(g)(1))</td>
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<tr>
<td>• An issuer of a long-term care policy, excluding a nursing home fixed-indemnity policy</td>
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<tr>
<td>• An employee welfare benefit plan or any other arrangement that is established or maintained for the purpose of offering or providing health benefits to the employees of two or more employers</td>
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<tr>
<td>• The health care program for active military personnel under title 10 of the United States Code</td>
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<tr>
<td><strong>HIPAA-covered Clearinghouse</strong></td>
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<tr>
<td>A public or private entity, including a billing service, repricing company, community health management information system or community health information system, and &quot;value-added&quot; networks and switches, that does either of the following functions: ⁹</td>
<td></td>
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<tr>
<td>• Processes or facilitates the processing of health information received from another entity in a nonstandard format; or containing nonstandard data content into standard data elements or a standard transaction</td>
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</tr>
<tr>
<td>• Receives a standard transaction from another entity and processes or facilitates the processing of health information into nonstandard format or nonstandard data content for the receiving entity</td>
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<tr>
<td><strong>Health Plan Vendor (Product)</strong></td>
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</tr>
<tr>
<td>• A vendor of commercially-available software solutions for adjudication, claim processing, claim data warehousing, etc., for a health plan or its business associate</td>
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</tr>
<tr>
<td><strong>Health Plan Vendor (Services)</strong></td>
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<tr>
<td>• An entity that holds and processes data on behalf of its customer. This type of vendor is not a business associate of the health plan as defined under HIPAA.</td>
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<tr>
<td>• An entity to which a health plan has outsourced a business function(s)</td>
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</tbody>
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⁵ For more information regarding stakeholder types contact CAQH CORE (CORE@CAQH.org)
⁶ Social Security Act, Section 1861 definitions for (u) and (s) are available online at [http://www.ssa.gov/OP_Home/ssact/title18/1861.htm](http://www.ssa.gov/OP_Home/ssact/title18/1861.htm)
⁸ U.S. 45 CFR 160.103
⁹ Ibid.
### Examples of Entities that are included in the four CORE Certification Stakeholder Types

<table>
<thead>
<tr>
<th>Provider</th>
<th>Health Plan</th>
<th>Clearinghouse</th>
<th>Vendor</th>
</tr>
</thead>
<tbody>
<tr>
<td>care to patients in hopes of limiting unnecessary spending(^\text{10})</td>
<td>• The veterans’ health care program under 38 U.S.C. chapter 17</td>
<td>• An entity that receives administrative transactions from either a provider or a health plan and forwards to the intended recipient</td>
<td><strong>Provider Vendor (Product)</strong>&lt;br&gt;- A vendor of commercially-available software solutions for practice management, patient accounting, etc., to a health care provider or its business associate&lt;br&gt;Note: A software solution vendor does not hold nor process data on behalf of its customer. This type of vendor is not a business associate of the health plan as defined under HIPAA.</td>
</tr>
<tr>
<td>A healthcare organization characterized by a payment and care delivery model that seeks to tie provider reimbursements to quality metrics and reductions in the total cost of care for an assigned population of patients</td>
<td>• The Civilian Health and Medical Program of the Uniformed Services (CHAMPUS)(as defined in 10 U.S.C. 1072(4))</td>
<td>• An entity that provides other services based on each entity’s business model</td>
<td><strong>Provider Vendor (Services)</strong>&lt;br&gt;- A billing/collection or financial services company to which a provider outsources some or all of its financial functions&lt;br&gt;Note: This type of vendor holds and processes data on behalf of a health care provider, e.g., eligibility verification, billing and collections. This type of vendor is defined as a business associate under HIPAA.</td>
</tr>
<tr>
<td>A health insurance issuer-formed ACO</td>
<td>• The Indian Health Service program under the Indian Health Care Improvement Act, 25 U.S.C. 1601, et seq.</td>
<td>• The Federal Employees Health Benefits Program under 5 U.S.C. 8902, et seq.</td>
<td><strong>Human Resource Software Vendor (Product or Service)</strong>&lt;br&gt;- A company that offers to employers or employee benefit administrators commercially-available software or cloud-based services</td>
</tr>
<tr>
<td>• An organization that processes insurance claims or certain aspects of employee benefit plans for a separate entity. This can be viewed as “outsourcing” the administration of the claims processing, since the TPA is performing a task traditionally handled by the company</td>
<td>• An approved State child health plan established under State law to provide coverage to eligible individuals. Any other individual or group plan, or combination of individual or group plans, that provides or pays for the cost of medical care (as defined in section 2791(a)(2) of the PHS Act, 42 U.S.C. 300gg-91(a)(2))</td>
<td>• An entity that may manage PKI digital certifications for the “community”</td>
<td><strong>Provider Vendor (Product or Service)</strong>&lt;br&gt;- A company that offers to employers or employee benefit administrators commercially-available software or cloud-based services</td>
</tr>
<tr>
<td>• A high risk pool that is a mechanism established under State law to provide health insurance coverage or comparable coverage to eligible individuals. Any other individual or group plan, or combination of individual or group plans, that provides or pays for the cost of medical care (as defined in section 2791(a)(2) of the PHS Act, 42 U.S.C. 300gg-91(a)(2))</td>
<td>• The Medicare + Choice program under Part C of title XVIII of the Act, 42 U.S.C. 1395w-21 through 1395w-28</td>
<td>• An entity that may transform messages to the form acceptable by the receiver</td>
<td><strong>Provider Vendor (Services)</strong>&lt;br&gt;- A billing/collection or financial services company to which a provider outsources some or all of its financial functions&lt;br&gt;Note: This type of vendor holds and processes data on behalf of a health care provider, e.g., eligibility verification, billing and collections. This type of vendor is defined as a business associate under HIPAA.</td>
</tr>
<tr>
<td><strong>Third Party Administrator (TPA)</strong></td>
<td>• A high risk pool that is a mechanism established under State law to provide health insurance coverage or comparable coverage to eligible individuals. Any other individual or group plan, or combination of individual or group plans, that provides or pays for the cost of medical care (as defined in section 2791(a)(2) of the PHS Act, 42 U.S.C. 300gg-91(a)(2))</td>
<td>• An entity that forwards clinical information to another HIE for intercommunity information exchange</td>
<td><strong>Health Information Exchange (Health Information Service Provider)</strong>&lt;br&gt;- An entity that provides secure transmission of clinical information between providers&lt;br&gt;- An entity that provides secure transaction of administration information between providers and health plans&lt;br&gt;- An entity that provides a “community of trust” for authentication of organizations and end users within an organization&lt;br&gt;- An entity that may manage PKI digital certifications for the “community”&lt;br&gt;- An entity that may transform messages to the form acceptable by the receiver&lt;br&gt;- An entity that forwards clinical information to another HIE for intercommunity information exchange</td>
</tr>
</tbody>
</table>

\(^\text{10}\) [http://kaiserhealthnews.org/news/aco-accountable-care-organization-faq/]
Examples of Entities that are included in the four CORE Certification Stakeholder Types

<table>
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<tr>
<td></td>
<td>providing the insurance or the company itself. Often, in the case of insurance claims, a TPA handles the claims processing for an employer that self-insures its employees.</td>
<td>Employee Benefit Administrators</td>
<td>Employee Benefit Administrators</td>
</tr>
<tr>
<td></td>
<td>• An insurance company may also use a TPA to manage its claims processing, provider networks, utilization review, or membership functions. While some third-party administrators may operate as units of insurance companies, they are often independent.</td>
<td>• An entity that provides services to employers to administer and manage a variety of employee benefits, such as medical insurance, pensions, vacations, etc.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Administrative Services Only (ASO)</td>
<td>Health Insurance Marketplaces or Exchanges</td>
<td>Health Insurance Marketplaces or Exchanges</td>
</tr>
<tr>
<td></td>
<td>• A contract under which a third party administrator or an insurer agrees to provide administrative services to an employer in exchange for a fixed fee per employee.</td>
<td>• Private exchanges which may predate the Affordable Care Act to facilitate insurance plans for employees of small and medium size businesses</td>
<td>• Private exchanges which may predate the Affordable Care Act to facilitate insurance plans for employees of small and medium size businesses</td>
</tr>
<tr>
<td></td>
<td>• An arrangement in which an organization funds its own employee benefit plan such as a pension plan or health insurance program but hires an outside firm to perform specific administrative services, e.g., an organization may hire an insurance company to evaluate and process claims under its employee health plan while maintaining the responsibility to pay the claims itself.</td>
<td>• Exchanges are not themselves insurers, so they do not bear risk themselves, but they do determine the insurance companies that are allowed to participate</td>
<td>• Exchanges are not themselves insurers, so they do not bear risk themselves, but they do determine the insurance companies that are allowed to participate</td>
</tr>
<tr>
<td></td>
<td>• An arrangement under which an insurance carrier, its subsidiary or an independent organization will handle the claims of an individual employer.</td>
<td>• Health Insurance Exchanges use electronic data interchange to transmit required information between the Exchanges and Carriers (trading partners), in particular enrollment information and premium payment information</td>
<td>• Health Insurance Exchanges use electronic data interchange to transmit required information between the Exchanges and Carriers (trading partners), in particular enrollment information and premium payment information</td>
</tr>
<tr>
<td></td>
<td>Value Added Network</td>
<td></td>
<td>Value Added Network</td>
</tr>
<tr>
<td></td>
<td>• A Value-added Network (VAN) is a hosted service offering that acts as an intermediary between business partners sharing standards based or</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

12 Ibid
13 [http://en.termwiki.com/EN/administrative_services_only_(ASO)_contract](http://en.termwiki.com/EN/administrative_services_only_(ASO)_contract)
14 [http://www.investopedia.com/terms/a/administrative-services-only.asp](http://www.investopedia.com/terms/a/administrative-services-only.asp)
Examples of Entities that are included in the four CORE Certification Stakeholder Types

<table>
<thead>
<tr>
<th>Provider</th>
<th>Health Plan</th>
<th>Clearinghouse</th>
<th>Vendor</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>administration of claims, benefits, reporting and other administrative functions for a self-insured plan</td>
<td>proprietary data via shared Business Processes.</td>
<td></td>
</tr>
</tbody>
</table>

**Health Plan Agent**
- Any entity that performs HIPAA-required functions or services for a health plan and may include other entities that take the role of a health plan in HIPAA-mandated standard transactions

2.3 **USER QUICK START GUIDE**

An entity can access a User Quick Start Guide specific to the phase of CAQH CORE Operating Rules for which it is seeking voluntary CORE Certification when it initially establishes its testing profile on the CAQH CORE-authorized Testing Vendor’s test site. The User Quick Start Guide is to be used in connection with a CAQH CORE-authorized Testing Vendor’s certification testing system. It is meant to serve as an instruction document for the design and general utility of the testing system and is not a step-by-step CORE Certification guide.

2.4 **GUIDANCE FOR PROVIDERS AND HEALTH PLANS SEEKING PHASE IV CAQH CORE CERTIFICATION THAT WORK WITH AGENTS**

Any Provider or Health Plan seeking voluntary CORE Certification must undergo certification testing in accordance with the *Phase IV CAQH CORE Certification Test Suite*. However, a Provider or a Health Plan may also be CORE-certified when it outsources various functions to a third party, i.e., a business associate (referenced as an agent in the *Phase IV CAQH CORE Operating Rules*). Thus, the detailed step-by-step test scripts recognize that a Provider or a Health Plan may use a business associate to perform some or all of the HIPAA-mandated functions required by the HIPAA-mandated standards and/or the Phase IV CAQH CORE Operating Rules on its behalf.

When a Provider or a Health Plan outsources some functions to a business associate, both the Provider or Health Plan and its respective business associate to which the functions are outsourced will need to undergo CAQH CORE Certification Testing in order for the Provider or the Health Plan to become CORE-certified. The CORE rule requirements for either a Provider or a Health Plan differ by situation and such variability is dependent on how the Provider or the Health Plan interacts with its business associate and what services (i.e., functions and capabilities) its business associate provides to it. For example, a Health Plan seeking Phase IV CORE Certification that uses a Clearinghouse may have some unique circumstances when undergoing certification testing. Because there is a Clearinghouse between the Health Plan’s system and the Provider’s system, the Clearinghouse will act as a “proxy” for some of the voluntary CORE Certification requirements outlined in the *Phase IV CAQH CORE Certification Test Suite*.

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17 [http://www.totalreturnannuities.com/annuity-glossary/a/administrative-services-only-aso-agreement.html](http://www.totalreturnannuities.com/annuity-glossary/a/administrative-services-only-aso-agreement.html)
Keep in mind that certification testing will differ by each test scenario and each detailed step-by-step test script. Dependent upon the agreement between the Provider or the Health Plan and the Clearinghouse, the Provider or the Health Plan may not have to undergo certification testing for some aspects of the rules. In such a case, the Provider or the Health Plan must provide a rationale statement which explains the situation to the CAQH CORE-authorized Testing Vendor for each test script for which the N/A option is chosen and the Provider or the Health Plan will need to be prepared for a review of the rationale with CAQH CORE Staff.
### 3.1 Phase IV CAQH CORE 450 Health Care Claim (837) Infrastructure Rule Key Requirements

**Note:** This section identifies at a high level the key requirements of this rule. Refer to the Phase IV CAQH CORE Operating Rules for the specific language of the rule which governs. Section numbers in parentheses following each key requirement refer to the specific rule section which applies.

**Processing Mode Requirements** (§4.1)
- A HIPAA-covered health plan or its agent must implement server requirements for Batch Processing Mode.
- A HIPAA-covered health plan or its agent may optionally implement server requirements for Real Time Processing Mode.

**Connectivity Requirements** (§4.2)
- A HIPAA-covered health plan or its agent must support the Phase IV CAQH CORE 470 Connectivity Rule v4.0.0.

**System Availability Requirements** (§4.3)
- A HIPAA-covered health plan or its agent’s system availability must be no less than 86 percent per calendar week for both Real Time and Batch Processing Modes.
- A HIPAA-covered health plan or its agent must publish their regularly scheduled system downtime in an appropriate manner.
- A HIPAA-covered health plan or its agent must publish the schedule of non-routine downtime at least one week in advance.
- A HIPAA-covered health plan or its agent must provide information within one hour of realizing downtime will be needed in the event of unscheduled/emergency downtime.
- No response is required during scheduled or unscheduled/emergency downtime(s).
- A HIPAA-covered health plan or its agent must establish and publish its own holiday schedule.

**Use of Acknowledgements Requirements** (§4.4, §4.5)
- A HIPAA-covered health plan or its agent must return an ASC X12C v5010 999 for any Functional Group of an ASC X12N v5010 837 claim transaction set except when it receives an ASC X12N v5010 837 claim transaction set submitted in Real Time Processing Mode without adjudication which is not rejected.
- The ASC X12C v5010 999 must report each error detected to the most specific level of detail supported by the ASC X12C v5010 999.
- A HIPAA-covered health plan or its agent must acknowledge each claim received in any Functional Group of an ASC X12N v5010 837 claim transaction set using the ASC X12N v5010 277CA except when the ASC X12N v5010 837 claim transaction set is rejected.
- The receiver of an ASC X12C v5010 999 and ASC X12N v5010 277CA must:
3.1 **PHASE IV CAQH CORE 450 HEALTH CARE CLAIM (837) INFRASTRUCTURE RULE KEY REQUIREMENTS**

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Process any ASC X12C v5010 999 within one business day of its receipt, and</td>
<td></td>
</tr>
<tr>
<td>Process any ASC X12N v5010 277CA within one business day of its receipt, and</td>
<td></td>
</tr>
<tr>
<td>Recognize all error conditions that can be specified using all standard acknowledgements named in this rule, and</td>
<td></td>
</tr>
<tr>
<td>Pass all such error conditions to the end user as appropriate</td>
<td></td>
</tr>
<tr>
<td>Or</td>
<td></td>
</tr>
<tr>
<td>Display to the end user text that uniquely describes the specific error condition(s).</td>
<td></td>
</tr>
</tbody>
</table>

**Response Time Requirements (§4.4.2)**

- When an ASC X12N v5010 837 claim has been submitted by a HIPAA-covered provider or its agent by 9:00 pm Eastern Time of a business day, all ASC X12C v5010 999 and ASC X12N v5010 277CA must be available for pick up by 7:00 am Eastern Time on the second business day following submission.
- Each HIPAA-covered entity must support this maximum response time to ensure that at least 90 percent of all required responses are returned within the specified maximum response time as measured within a calendar month.
- Each HIPAA-covered entity must capture, log, audit, match and report the date (YYYYMMDD), time (HHMMSS) and control numbers from its own internal systems and the corresponding data received from its trading partners.

**Companion Guide Requirements (§4.6.1)**

- A companion guide covering the ASC X12N v5010 837 claim published by a HIPAA-covered health plan or its agent must follow the format/flow as defined in the CORE v5010 Master Companion Guide Template.
### 3.2 PHASE IV CAQH CORE 450 HEALTH CARE CLAIM (837) INFRASTRUCTURE RULE CONFORMANCE TESTING REQUIREMENTS

These scenarios test the following conformance requirements of the CAQH CORE 450 Health Care Claim (837) Infrastructure Rule. Other requirements of this rule that may not be listed below are not included in this test scenario. Notwithstanding, CORE-certified entities are required to comply with all specifications of the rule not included in this test scenario. Note: Clearinghouses and/or Vendors undergoing CAQH CORE Certification Testing should refer to Detailed Step-by-Step Test Scripts for applicable test scripts.

#### System Availability

Demonstrate its ability to publish to its trading partner community the following schedules:

- Its regularly scheduled downtime schedule, including holidays, and
- Its notice of non-routine downtime showing schedule of times down, and
- A notice of unscheduled/emergency downtime notice.

#### Acknowledgements

- An ASC X12C v5010 999 is returned to indicate either acceptance, acceptance with errors, or rejection a Functional Group of an ASC X12N v5010 837 claim transaction set when the ASC X12N v5010 837 is submitted in Batch Processing Mode.
- An ASC X12C v5010 999 is returned to indicate rejection only when the ASC X12N v5010 837 submitted in Real Time Mode is rejected.
- An ASC X12N v5010 277CA is returned to indicate either acceptance, acceptance with errors, or rejection of each claim received in an ASC X12N v5010 837 claim transaction set that was not rejected with an ASC X12C v5010 999.

#### Response Time

- Demonstrate the ability to capture, log, audit, match, and report the date (YYYYMMDD), time (HHMMSS) and control numbers from its own internal systems and its trading partners.

#### Companion Guide

Submission to a CAQH CORE-authorized Testing Vendor of the following:

- A copy of the table of contents of its official ASC X12N v5010 837 companion guide.
- A copy of a page of its official ASC X12N v5010 837 companion guide depicting its conformance with the format for specifying the ASC X12N v5010 837 data content requirements.
  - Such submission may be in the form of a hard copy paper document, an electronic document, or a URL where the table of contents and an example of the companion guide is located.
3.3 PHASE IV CAQH CORE 450 HEALTH CARE CLAIM (837) INFRASTRUCTURE RULE TEST SCRIPTS ASSUMPTIONS

- The entity has implemented in its production environments the necessary policies, procedures and method(s) required to conform to the System Availability requirements.
- The CORE Certification test scripts will not include comprehensive testing requirements to test for all possible permutations of the CORE requirements of the rule.
- All communications sessions and logons are valid; no error conditions are created or encountered.
- The health plan’s EDI management system generates a syntactically correct ASC X12 interchange containing the ASC X12N v5010 277CA and ASC X12C v5010 999 transactions.
- Test scripts will test ONLY for valid and invalid ASC X12 Interchange, Functional Group, Transaction Set control segments and will not test for ASC X12N v5010 837, ASC X12N v5010 277CA, and ASC X12C v5010 999 data content.
- The detailed content of the companion guide will not be submitted to the CAQH CORE-authorized Testing Vendor.
- The detailed content of the companion guide will not be examined nor evaluated.

3.4 PHASE IV CAQH CORE 450 HEALTH CARE CLAIM (837) INFRASTRUCTURE RULE DETAILED STEP-BY-STEP TEST SCRIPTS

CAQH CORE Certification Testing is not exhaustive. The CAQH CORE Certification Test Suite does not include comprehensive testing requirements that test for all possible permutations of each rule. An individual test script may be testing for more than one item, and, as noted in the “Stakeholder” column, each test script tests for the role of the stakeholder(s) to which the test script applies.

The detailed step-by-step test scripts below specify the stakeholder type to which each test script applies. A stakeholder may indicate that a specific test script does not apply to it. In this case the stakeholder is required to provide a rationale for why a specific test script is not applicable and be prepared for a review of the rationale with CAQH CORE Staff.

When establishing a certification test profile with a CAQH CORE-authorized Testing Vendor, a Vendor will be given the option to indicate if the product it is certifying is a Provider-facing product or a Health Plan-facing product. Therefore, the detailed step-by-step test scripts applicable to a Provider apply to a Provider-facing product. Similarly, detailed step-by-step test scripts applicable to a Health Plan apply to a Health Plan-facing product.
## System Availability

<table>
<thead>
<tr>
<th>Test #</th>
<th>Criteria</th>
<th>Expected Result</th>
<th>Actual Result</th>
<th>Pass</th>
<th>Fail</th>
<th>N/A</th>
<th>Provider</th>
<th>Health Plan</th>
<th>Clearinghouse</th>
<th>Vendor</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Publication of regularly scheduled downtime, including holidays and method(s) for such publication</td>
<td>Submission of actual published copies of regularly scheduled downtime, including holidays and method(s) of publishing</td>
<td>☐ Pass</td>
<td>☐ Fail</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td>☒</td>
<td>☒</td>
<td>☒</td>
</tr>
<tr>
<td>2</td>
<td>Publication of non-routine downtime notice and method(s) for such publication</td>
<td>Submission of a sample notice of non-routine downtime, including schedule of downtime and method(s) of publishing</td>
<td>☐ Pass</td>
<td>☐ Fail</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td>☒</td>
<td>☒</td>
<td>☒</td>
</tr>
<tr>
<td>3</td>
<td>Publication of unscheduled/emergency downtime notice and method(s) for such publication</td>
<td>Submission of a sample notice of unscheduled/emergency downtime, including method(s) of publishing</td>
<td>☐ Pass</td>
<td>☐ Fail</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
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<td>☒</td>
<td>☒</td>
</tr>
</tbody>
</table>

## Acknowledgements

<table>
<thead>
<tr>
<th>Test #</th>
<th>Criteria</th>
<th>Expected Result</th>
<th>Actual Result</th>
<th>Pass</th>
<th>Fail</th>
<th>N/A</th>
<th>Provider</th>
<th>Health Plan</th>
<th>Clearinghouse</th>
<th>Vendor</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>An ASC X12C v5010 999 is returned on a rejected ASC X12 Functional Group of ASC X12N v5010 837 in either Real Time Processing Mode or Batch Processing Mode</td>
<td>An ASC X12C v5010 999 is returned</td>
<td>☐ Pass</td>
<td>☐ Fail</td>
<td>☐</td>
<td>☐</td>
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</tr>
<tr>
<td>5</td>
<td>An ASC X12C v5010 999 is not returned on an accepted ASC X12 Functional Group of an ASC X12N v5010 837 in Real Time Processing Mode</td>
<td>No ASC X12C v5010 999 is returned</td>
<td>☐ Pass</td>
<td>☐ Fail</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td>☒</td>
<td>☒</td>
<td>☒</td>
</tr>
<tr>
<td>6</td>
<td>An ASC X12C v5010 999 is returned on any accepted ASC X12 Functional Group of an ASC X12N v5010 837 in Batch Processing Mode</td>
<td>An ASC X12C v5010 999 is returned on any accepted ASC X12 Functional Group of an ASC X12N v5010 837 in batch</td>
<td>☐ Pass</td>
<td>☐ Fail</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td>☒</td>
<td>☒</td>
<td>☒</td>
</tr>
<tr>
<td>Test #</td>
<td>Criteria</td>
<td>Expected Result</td>
<td>Actual Result</td>
<td>Pass</td>
<td>Fail</td>
<td>N/A</td>
<td>Provider</td>
<td>Health Plan</td>
<td>Clearinghouse</td>
<td>Vendor</td>
</tr>
<tr>
<td>-------</td>
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</tr>
<tr>
<td>7</td>
<td>An ASC X12N v5010 277CA transaction is returned for a transaction set that complies with the ASC X12N v5010 837 TR3 implementation guide</td>
<td>An ASC X12N v5010 277CA is returned for a transaction set that complies with the ASC X12N v5010 837 TR3 implementation guide</td>
<td>Pass</td>
<td>Fail</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Response Time**

<table>
<thead>
<tr>
<th>Test #</th>
<th>Criteria</th>
<th>Expected Result</th>
<th>Actual Result</th>
<th>Pass</th>
<th>Fail</th>
<th>N/A</th>
<th>Provider</th>
<th>Health Plan</th>
<th>Clearinghouse</th>
<th>Vendor</th>
</tr>
</thead>
<tbody>
<tr>
<td>8</td>
<td>Verify that outermost communications module(s) transmits all required data elements in the message. If the entity uses an alternate communication method to HTTP/S, the entity must store enough information from the ASC X12 Interchange, Functional Group and Transaction Set to uniquely identify the transmission in addition to the times that the request was received and response was sent</td>
<td>Submission of the output of a system-generated audit log report showing all required data elements</td>
<td>Pass</td>
<td>Fail</td>
<td></td>
<td></td>
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<td></td>
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<td></td>
</tr>
</tbody>
</table>

**Companion Guide**

<table>
<thead>
<tr>
<th>Test #</th>
<th>Criteria</th>
<th>Expected Result</th>
<th>Actual Result</th>
<th>Pass</th>
<th>Fail</th>
<th>N/A</th>
<th>Provider</th>
<th>Health Plan</th>
<th>Clearinghouse</th>
<th>Vendor</th>
</tr>
</thead>
<tbody>
<tr>
<td>9</td>
<td>Companion guide conforms to the flow and format of the CORE v5010 Master Companion Guide Template</td>
<td>Submission of the Table of Contents of the 837 companion guide, including an example of the ASC X12N v5010 837 content requirements</td>
<td>Pass</td>
<td>Fail</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>Companion guide conforms to the format for presenting each segment, data element and code flow and format of the CORE v5010 Master Companion Guide Template</td>
<td>Submission of a page of the ASC X12N v5010 837 companion guide depicting the presentation of segments, data elements and codes showing conformance to the required presentation format</td>
<td>Pass</td>
<td>Fail</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
4 PHASE IV CAQH CORE PRIOR AUTHORIZATION (278) INFRASTRUCTURE RULE TEST SCENARIO

4.1 PHASE IV CAQH CORE PRIOR AUTHORIZATION (278) INFRASTRUCTURE RULE KEY REQUIREMENTS

Note: This section identifies at a high level the key requirements of this rule. Refer to the Phase IV CAQH CORE Operating Rules for the specific language of the rule which governs. Section numbers in parentheses following each key requirement refer to the specific rule section which applies.

Processing Mode Requirements (§4.1)

- A HIPAA-covered health plan or its agent must implement server requirements for either Real Time Processing Mode or Batch Processing Mode.

Connectivity Requirements (§4.2)

- A HIPAA-covered health plan or its agent must support the Phase IV CAQH CORE 470 Connectivity Rule v4.0.0.

System Availability Requirements (§4.3)

- A HIPAA-covered health plan or its agent’s system availability must be no less than 86 percent per calendar week for both Real Time and Batch Processing Modes.
- A HIPAA-covered health plan or its agent must publish their regularly scheduled system downtime in an appropriate manner.
- A HIPAA-covered health plan or its agent must publish the schedule of non-routine downtime at least one week in advance.
- A HIPAA-covered health plan or its agent must provide information within one hour of realizing downtime will be needed in the event of unscheduled/emergency downtime.
- No response is required during scheduled or unscheduled/emergency downtime(s).
  - A HIPAA-covered health plan or its agent must establish and publish its own holiday schedule.

Response Time and Close Out Requirements (§4.4, §4.5, §4.6)

- Each HIPAA-covered entity must support these maximum response times to ensure that at least 90 percent of all required responses are returned within the specified maximum response time as measured within a calendar month.
- Each HIPAA-covered entity must capture, log, audit, match and report the date (YYYYMMDD), time (HHMMSS), and control numbers from its own internal systems and the corresponding data received from its trading partners.
### 4.1 Phase IV CAQH CORE Prior Authorization (278) Infrastructure Rule Key Requirements

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maximum response time for availability of 5010X217 278 Responses when processing 5010X217 278 Requests submitted in Batch Processing Mode by a provider or on a provider’s behalf by a clearinghouse/switch must be no later than the second business day following submission.</td>
<td></td>
</tr>
<tr>
<td>5010X231 999 must be available to the submitter within one hour of receipt of the Batch.</td>
<td></td>
</tr>
<tr>
<td>When a health plan or its agent pend a 5010X217 278 Request received via Batch Processing Mode due to a need for additional information/documentation from the provider or its agent, a health plan or its agent must make available a 5010X217 278 Response specifying what additional information/documentation is needed to reach a final determination within two business days following submission of the 5010X217 278 Request.</td>
<td></td>
</tr>
<tr>
<td>Once a health plan or its agent receives a complete prior authorization request via Batch Processing Mode with all information and documentation necessary, including any peer to peer medical reviews conducted prior to a final determination, the health plan or its agent must return either a solicited or unsolicited 5010X217 278 Response containing an approval or denial within two business day following receipt of the completed prior authorization request.</td>
<td></td>
</tr>
<tr>
<td>Maximum response time for the receipt of a 5010X217 278 Response from the time of submission of a 5010X217 278 Request must be 20 seconds when processing in Real Time Processing Mode. 5010X231 999 response errors must be returned within the same response time.</td>
<td></td>
</tr>
<tr>
<td>When a health plan or its agent pend a 5010X217 278 Request received via Real Time Processing Mode due to a need for additional information/documentation from the provider or its agent, and the additional information/documentation necessary to complete the 5010X217 278 Request is immediately known by the health plan or its agent, the health plan or its agent must return the pended 5010X217 278 Response specifying what additional information/documentation is needed to reach a final determination within 20 seconds from the time of receipt of the 5010X217 278 Request.</td>
<td></td>
</tr>
<tr>
<td>After a health plan or its agent has pended the initial 5010X217 278 Request within 20 seconds from the time of submission due to a need for additional information/documentation, a health plan or its agent must return an unsolicited, 5010X217 278 Response specifying the additional information/documentation needed to reach a final determination within two business days of the initial 5010X217 278 Request.</td>
<td></td>
</tr>
<tr>
<td>After a health plan or its agent has sent an initial pended 5010X217 278 Response via Real Time Processing Mode, whether within 20 seconds in scenarios when additional information/documentation is immediately known or within two business days when additional information/documentation is not immediately known, a final determination must be sent via an unsolicited 5010X217 278 Response.</td>
<td></td>
</tr>
</tbody>
</table>

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7 Peer to peer medical reviews conducted after a final determination are a part of the appeals process, which is out of scope for this rule, per Section 3.4 *Outside the Scope of this Rule*.

8 A health plan or its agent must communicate what additional information/documentation is needed to complete the PA request in real time if the health plan or its agent has a published policy that references the required documentation (e.g. companion guide, provider billing manuals, etc.).

9 An unsolicited 5010X217 278 Response specifying what additional information/documentation is needed to reach a final determination is only required in cases when the health plan or its agent did not immediately know the information/documentation necessary and return that information with a solicited 5010X217 278 Response within 20 seconds. Therefore, Section 4.5.2 Time Requirement for Requesting Additional Information/Documentation when Known at Time of Request and Section 4.5.3 Time Requirement for Requesting Additional Information/Documentation when Unknown at Time of Request are mutually exclusive of one another.
### 4.1 Phase IV CAQH CORE Prior Authorization (278) Infrastructure Rule Key Requirements

A health plan or its agent receives a complete prior authorization request with all information and documentation necessary, including any peer to peer medical reviews conducted prior to the final determination\(^\text{10}\), the health plan or its agent must return the unsolicited 5010X217 278 Response containing an approval or denial within two business days following receipt of the complete prior authorization request.

- A health plan or its agent may choose to close out a 5010X217 278 Request if a provider or its agent does not respond to a request for additional information/documentation from the health plan or its agent after a minimum of 15 business days following the return of a pended 5010X217 278 Response requesting additional information/documentation necessary to adjudicate the pended 5010X217 278 Request.\(^\text{11}\) In the event a health plan or its agent determines to close out a 5010X217 278 Request due to non-receipt of requested additional information/documentation necessary to adjudicate the pended 5010X217 278 Request, the health plan or its agent must return an unsolicited 5010X217 278 Response communicating the prior authorization has been cancelled to the provider or its agent.

**Use of Acknowledgements Requirements (§4.7, §4.8)**

- A HIPAA-covered health plan or its agent must return a 5010X231 999 for any Functional Group of a 5010X217 278 except when it receives a Functional Group of a 5010X217 278 submitted in Real Time Processing Mode which is not rejected.

- The 5010X231 999 must report each error detected to the most specific level of detail supported by the 5010X231 999.

**Companion Guide Requirements (§4.9)**

- A companion guide covering the 5010X217 278 published by a HIPAA-covered health plan or its agent must follow the format/flow as defined in the CORE v5010 Master Companion Guide Template.

### 4.2 Phase IV CAQH CORE Prior Authorization (278) Infrastructure Rule Conformance Testing Requirements

These scenarios test the following conformance requirements of the 5010X217 278 Requirements. Other requirements of this rule that may not be listed below are not included in this test scenario. Notwithstanding, CORE-certified entities are required to comply with all specifications of the rule not included in this test scenario. Note: Clearinghouses and/or Vendors undergoing CORE Certification Testing should refer to Detailed Step-by-Step Test Scripts for applicable test scripts.

**System Availability**

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\(^{10}\) Peer to peer medical reviews conducted after a final determination are a part of the appeals process, which is out of scope for this rule, per Section 3.4 *Outside the Scope of this Rule.*

\(^{11}\) A health plan or its agent should specify the processes for the close out and resubmission/appeal 5010X217 278 Response and any other provider notification in their Companion Guide, provider billing manual or other organization policy manual to ensure business and technical processes are clearly articulated to its trading partner community.
4.2 Phase IV CAQH CORE Prior Authorization (278) Infrastructure Rule Conformance Testing Requirements

Demonstrate its ability to publish to its trading partner community the following schedules:

- Its regularly scheduled downtime schedule, including holidays, and
- Its notice of non-routine downtime showing schedule of times down, and
- A notice of unscheduled/emergency downtime notice.

Acknowledgements

- A 5010X231 999 is returned to indicate either acceptance (except in Real Time Processing Mode), acceptance with errors (except in Real Time Processing Mode), or rejection of a Functional Group of a 5010X217 278.

Response Time and Close Out

- Demonstrate the ability to capture, log, audit, match, and report the date (YYYYMMDD), time (HHMMSS), and control numbers from its own internal systems and its trading partners.

Companion Guide

Submission to a CAQH CORE-authorized Testing Vendor of the following:

- A copy of the table of contents of its official 5010X217 278 companion guide, and
- A copy of a page of its official 5010X217 278 companion guide depicting its conformance with the format for specifying the 5010X217 278 data content requirements.

Such submission may be in the form of a hard copy paper document, an electronic document, or a URL where the table of contents and an example of the companion guide is located.

4.3 Phase IV CAQH CORE Prior Authorization (278) Infrastructure Rule Test Scripts Assumptions

- The entity has implemented in its production environments the necessary policies, procedures and method(s) required to conform to the requirements of the System Availability requirements.
4.3 **Phase IV CAQH CORE Prior Authorization (278) Infrastructure Rule Test Scripts Assumptions**

- The CORE Certification test scripts will not include comprehensive testing requirements to test for all possible permutations of the CORE requirements of the rule.
- All communications sessions and logons are valid; no error conditions are created or encountered.
- The health plan’s EDI management system generates a syntactically correct ASC X12 interchange containing the 5010X217 278 and 5010X231 999 transactions.
- Test scripts will test ONLY for valid and invalid ASC X12 Interchange, Functional Group, Transaction Set control segments and will not test for 5010X217 278 and 5010X231 999 data content.
- The detailed content of the companion guide will not be submitted to the CORE-authorized Testing Vendor.
- The detailed content of the companion guide will not be examined nor evaluated.

4.4 **Phase IV CAQH CORE Prior Authorization (278) Infrastructure Rule Detailed Step-By-Step Test Scripts**

CAQH CORE Certification Testing is not exhaustive. The CAQH CORE Certification Test Suite does not include comprehensive testing requirements that test for all possible permutations of each rule. An individual test script may be testing for more than one item, and, as noted in the “Stakeholder” column, each test script tests for the role of the stakeholder(s) to which the test script applies.

The detailed step-by-step test scripts below specify the stakeholder type to which each test script applies. A stakeholder may indicate that a specific test script does not apply to it. In this case the stakeholder is required to provide a rationale for why a specific test script is not applicable and be prepared for a review of the rationale with CAQH CORE Staff.

When establishing a certification test profile with a CAQH CORE-authorized Testing Vendor, a Vendor will be given the option to indicate if the product it is certifying is a Provider-facing product or a Health Plan-facing product. Therefore, the detailed step-by-step test scripts applicable to a Provider apply to a Provider-facing product. Similarly, detailed step-by-step test scripts applicable to a Health Plan apply to a Health Plan-facing product.
### System Availability

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<tr>
<th>Test #</th>
<th>Criteria</th>
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<th>Actual Result</th>
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<th>Fail</th>
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<th>Provider</th>
<th>Health Plan</th>
<th>Clearinghouse</th>
<th>Vendor</th>
</tr>
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<tr>
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<td>Submission of actual published copies of regularly scheduled downtime, including holidays and method(s) of publishing</td>
<td></td>
<td>☐ Pass</td>
<td>☐ Fail</td>
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<td>Publication of non-routine downtime notice and method(s) for such publication</td>
<td>Submission of a sample notice of non-routine downtime, including schedule of downtime and method(s) of publishing</td>
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<td>☐ Fail</td>
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<tr>
<td>3</td>
<td>Publication of unscheduled/emergency downtime notice and method(s) for such publication</td>
<td>Submission of a sample notice of unscheduled/emergency downtime, including method(s) of publishing</td>
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<td>☐ Pass</td>
<td>☐ Fail</td>
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### Acknowledgements

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<th>Actual Result</th>
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<th>Clearinghouse</th>
<th>Vendor</th>
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<td>☐ Pass</td>
<td>☐ Fail</td>
<td>☐</td>
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<td>Expected Result</td>
<td>Actual Result</td>
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<td>Fail</td>
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<td>Provider</td>
<td>Health Plan</td>
<td>Clearinghouse</td>
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<td>☐ Fail</td>
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<td></td>
</tr>
<tr>
<td>6</td>
<td>A 5010X231 999 is returned on any accepted ASC X12 Functional Group of a 5010X217 278 in Batch Processing Mode</td>
<td>A 5010X231 999 is returned</td>
<td>☐ Pass</td>
<td>☐ Fail</td>
<td>☐</td>
<td>☒</td>
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</tr>
</tbody>
</table>

**Response Time and Close Out**

| 7     | Verify that outermost communications module(s) transmits all required data elements in the message. If the entity uses an alternate communication method to HTTP/S, the entity must store enough information from the ASC X12 Interchange, Functional Group and Transaction Set to uniquely identify the transmission in addition to the times that the request was received and response was sent | Submission of the output of a system-generated audit log report showing all required data elements | ☐ Pass | ☐ Fail | ☐ | ☒ | ☒ | ☒ | ☒ |
|   | Companion guide conforms to the flow and format of the CORE v5010 Master Companion Guide Template | Submission of the Table of Contents of the 5010X217 278 companion guide, including an example of the 5010X217 278 content requirements | Pass | Fail | | | | |
|---|---|---|---|---|---|---|---|
| 8 | Companion guide conforms to the format for presenting each segment, data element and code flow and format of the CORE v5010 Master Companion Guide Template | Submission of a page of the 5010X217 278 companion guide depicting the presentation of segments, data elements and codes showing conformance to the required presentation format | Pass | Fail | | | |
5 Phase IV CAQH CORE 454 Benefit Enrollment & Maintenance (834) Infrastructure Rule Test Scenario

5.1 Phase IV CAQH CORE 454 Benefit Enrollment & Maintenance (834) Infrastructure Rule Key Requirements

**Note:** This section identifies at a high level the key requirements of this rule. Refer to the Phase IV CAQH CORE Operating Rules for the specific language of the rule which governs. Section numbers in parentheses following each key requirement refer to the specific rule section which applies.

**Processing Mode Requirements (§4.1)**
- A HIPAA-covered health plan or its agent must implement server requirements for Batch Processing Mode.
- A HIPAA-covered health plan or its agent may optionally implement server requirements for Real Time Processing Mode.

**Connectivity Requirements (§4.2)**
- A HIPAA-covered health plan or its agent must support the Phase IV CAQH CORE 470 Connectivity Rule v4.0.0.

**System Availability Requirements (§4.3)**
- A HIPAA-covered health plan or its agent’s system availability must be no less than 86 percent per calendar week for both Real Time and Batch Processing Modes.
- A HIPAA-covered health plan or its agent must publish their regularly scheduled system downtime in an appropriate manner.
- A HIPAA-covered health plan or its agent must publish the schedule of non-routine downtime at least one week in advance.
- A HIPAA-covered health plan or its agent must provide information within one hour of realizing downtime will be needed in the event of unscheduled/emergency downtime.
- No response is required during scheduled or unscheduled/emergency downtime(s).
- A HIPAA-covered health plan or its agent must establish and publish its own holiday schedule.

**Response Time Requirements (§4.4, §4.5)**
- When an ASC X12N v5010 834 has been submitted in Real Time Processing Mode by any entity, an ASC X12C v5010 999 must be returned with 20 seconds. In the case of a rejection of the ASC X12N v5010 834 Functional Group the ASC X12C v5010 999 must be returned within the same response time.
- When an ASC X12N v5010 834 has been submitted in Batch Processing Mode by any entity by 9:00 pm Eastern Time of a business day, an ASC X12C v5010 999 must be available for pick up by 7:00 am Eastern Time on the third business day following submission.
- Each HIPAA-covered entity must support this maximum response time to ensure that at least 90 percent of all required responses are returned within the specified maximum response time as measured within a calendar month.
5.1 **PHASE IV CAQH CORE 454 BENEFIT ENROLLMENT & MAINTENANCE (834) INFRASTRUCTURE RULE KEY REQUIREMENTS**

- Each HIPAA-covered entity must capture, log, audit, match and report the date (YYYYMMDD), time (HHMMSS), and control numbers from its own internal systems and the corresponding data received from its trading partners.

*Use of Acknowledgements Requirements (§4.5, §4.7)*

- When an ASC X12N v5010 834 has been submitted in Real Time Processing Mode by any entity, an ASC X12C v5010 999 must be returned to indicate the acceptance, acceptance with errors, or rejection of the Functional Group of an ASC X12N v5010 834.
- When an ASC X12N v5010 834 has been submitted in Batch Processing Mode by any entity, an ASC X12C v5010 999 must be returned to indicate the acceptance, acceptance with errors, or rejection of the Functional Group of an ASC X12N v5010 834.
- The ASC X12C v5010 999 must report each error detected to the most specific level of detail supported by the ASC X12C v5010 999.

*Elapsed Time for Enrollment System Processing of Received Enrollment Data (§4.8)*

- A HIPAA-covered health plan must process the enrollment data in its internal enrollment application system within five business days following successful receipt and verification of the data.

*Companion Guide Requirements (§4.9)*

- A companion guide covering the ASC X12N v5010 834 published by a HIPAA-covered health plan or its agent must follow the format/flow as defined in the CORE v5010 Master Companion Guide Template.
### 5.2 Phase IV CAQH CORE 454 Benefit Enrollment & Maintenance (834) Conformance Testing Requirements

These scenarios test the following conformance requirements of the ASC X12N v5010 834 Requirements. Other requirements of this rule that may not be listed below are not included in this test scenario. Notwithstanding, CORE-certified entities are required to comply with all specifications of the rule not included in this test scenario. Note: Clearinghouses and/or Vendors undergoing CAQH CORE Certification Testing should refer to Detailed Step-by-Step Test Scripts for applicable test scripts.

**System Availability**

Demonstrate its ability to publish to its trading partner community the following schedules:

- Its regularly scheduled downtime schedule, including holidays, and
- Its notice of non-routine downtime showing schedule of times down, and
- A notice of unscheduled/emergency downtime notice.

**Acknowledgements**

- An ASC X12C v5010 999 is returned to indicate either acceptance, acceptance with errors, or rejection of a Functional Group of an ASC X12N v5010 834.

**Response Time**

- Demonstrate the ability to capture, log, audit, match, and report the date (YYYYMMDD), time (HHMMSS) and control numbers from its own internal systems and its trading partners.

**Companion Guide**

Submission to a CAQH CORE-authorized Testing Vendor of the following:

- A copy of the table of contents of its official ASC X12N v5010 834 companion guide, and
- A copy of a page of its official ASC X12N v5010 834 companion guide depicting its conformance with the format for specifying the ASC X12N v5010 834 data content requirements.

Such submission may be in the form of a hard copy paper document, an electronic document, or a URL where the table of contents and an example of the companion guide is located.
5.3 PHASE IV CAQH CORE 454 BENEFIT ENROLLMENT & MAINTENANCE (834) TEST SCRIPTS ASSUMPTIONS

- The entity has implemented in its production environments the necessary policies, procedures and method(s) required to conform to the requirements of the System Availability requirements.
- The CORE Certification test scripts will not include comprehensive testing requirements to test for all possible permutations of the CORE requirements of the rule.
- All communications sessions and logons are valid; no error conditions are created or encountered.
- The health plan’s EDI management system generates a syntactically correct ASC X12 interchange containing the ASC X12N v5010 834 and ASC X12C v5010 999 transactions.
- Test scripts will test ONLY for valid and invalid ASC X12 Interchange, Functional Group, Transaction Set control segments and will not test for ASC X12N v5010 834 and ASC X12C v5010 999 data content.
- The detailed content of the companion guide will not be submitted to the CORE-authorized Testing Vendor.
- The detailed content of the companion guide will not be examined nor evaluated.

5.4 PHASE IV CAQH CORE 454 BENEFIT ENROLLMENT & MAINTENANCE (834) DETAILED STEP-BY-STEP TEST SCRIPTS

CAQH CORE Certification Testing is not exhaustive. The CAQH CORE Certification Test Suite does not include comprehensive testing requirements that test for all possible permutations of each rule. An individual test script may be testing for more than one item, and, as noted in the “Stakeholder” column, each test script tests for the role of the stakeholder(s) to which the test script applies.

The detailed step-by-step test scripts below specify the stakeholder type to which each test script applies. A stakeholder may indicate that a specific test script does not apply to it. In this case the stakeholder is required to provide a rationale for why a specific test script is not applicable and be prepared for a review of the rationale with CAQH CORE Staff.

When establishing a certification test profile with a CAQH CORE-authorized Testing Vendor, a Vendor will be given the option to indicate if the product it is certifying is a Provider-facing product or a Health Plan-facing product. Therefore, the detailed step-by-step test scripts applicable to a Provider apply to a Provider-facing product. Similarly, detailed step-by-step test scripts applicable to a Health Plan apply to a Health Plan-facing product.
## System Availability

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<tr>
<th>Test #</th>
<th>Criteria</th>
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<th>Actual Result</th>
<th>Pass</th>
<th>Fail</th>
<th>N/A</th>
<th>Provider</th>
<th>Health Plan</th>
<th>Clearinghouse</th>
<th>Vendor</th>
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</thead>
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<tr>
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<td>Publication of regularly scheduled downtime, including holidays and method(s) for such publication</td>
<td>Submission of actual published copies of regularly scheduled downtime, including holidays and method(s) of publishing</td>
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</tr>
<tr>
<td>2</td>
<td>Publication of non-routine downtime notice and method(s) for such publication</td>
<td>Submission of a sample notice of non-routine downtime, including schedule of downtime and method(s) of publishing</td>
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<td></td>
</tr>
<tr>
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<td>Publication of unscheduled/emergency downtime notice and method(s) for such publication</td>
<td>Submission of a sample notice of unscheduled/emergency downtime, including method(s) of publishing</td>
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<td>An ASC X12C v5010 999 is returned on any accepted ASC X12 Functional Group of an ASC X12N v5010 834 in either Real Time Processing Mode or Batch Processing Mode</td>
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<td>Verify that outermost communications module(s) transmits all required data elements in the message. If the entity uses an alternate communication method to HTTP/S, the entity must store enough information from the ASC X12 Interchange, Functional Group and Transaction Set to uniquely identify the transmission in addition to the times that the request was received and response was sent</td>
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**Response Time**

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<td>Submission of the Table of Contents of the 834 companion guide, including an example of the 834 content requirements</td>
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<td>Submission of a page of the 834 companion guide depicting the presentation of segments, data elements and codes showing conformance to the required presentation format</td>
<td></td>
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### 6.1 PHASE IV CAQH CORE 456 PAYROLL DEDUCTED AND OTHER GROUP PREMIUM PAYMENT FOR INSURANCE PRODUCTS (820) INFRASTRUCTURE RULE KEY REQUIREMENTS

**Note:** This section identifies at a high level the key requirements of this rule. Refer to the Phase IV CAQH CORE Operating Rules for the specific language of the rule which governs. Section numbers in parentheses following each key requirement refer to the specific rule section which applies.

#### Processing Mode Requirements (§4.1)
- A HIPAA-covered health plan or its agent must implement server requirements for Batch Processing Mode.
- A HIPAA-covered health plan or its agent may optionally implement server requirements for Real Time Processing Mode.

#### Connectivity Requirements (§4.2)
- A HIPAA-covered health plan or its agent must support the Phase IV CAQH CORE 470 Connectivity Rule v4.0.0.

#### System Availability Requirements (§4.3)
- A HIPAA-covered health plan or its agent’s system availability must be no less than 86 percent per calendar week for both Real Time and Batch Processing Modes.
- A HIPAA-covered health plan or its agent must publish their regularly scheduled system downtime in an appropriate manner.
- A HIPAA-covered health plan or its agent must publish the schedule of non-routine downtime at least one week in advance.
- A HIPAA-covered health plan or its agent must provide information within one hour of realizing downtime will be needed in the event of unscheduled/emergency downtime.
- No response is required during scheduled or unscheduled/emergency downtime(s).
- A HIPAA-covered health plan or its agent must establish and publish its own holiday schedule.

#### Response Time Requirements (§4.4, §4.5)
- When an ASC X12N v5010 820 has been submitted in Real Time Processing Mode by any entity, an ASC X12C v5010 999 must be returned within 20 seconds.
- When an ASC X12N v5010 820 has been submitted in Batch Processing Mode by any entity by 9:00 pm Eastern Time of a business day, an ASC X12C v5010 999 must be available for pick up by 7:00 am Eastern Time on the third business day following submission.
- Each HIPAA-covered entity must support this maximum response time to ensure that at least 90 percent of all required responses are returned within the
6.1 Phase IV CAQH CORE 456 Payroll Deducted and Other Group Premium Payment for Insurance Products (820) Infrastructure Rule Key Requirements

specified maximum response time as measured within a calendar month.

- Each HIPAA-covered entity must capture, log, audit, match and report the date (YYYYMMDD), time (HHMSS), and control numbers from its own internal systems and the corresponding data received from its trading partners.

Use of Acknowledgements Requirements (§4.5, §4.7)

- When an ASC X12N v5010 820 has been submitted in Real Time Processing Mode by any entity, an ASC X12C v5010 999 must be returned to indicate acceptance, acceptance with errors, or rejection of the Functional Group of an ASC X12N v5010 820.
- When an ASC X12N v5010 820 has been submitted in Batch Processing Mode by any entity, an ASC X12C v5010 999 must be returned to indicate the acceptance, acceptance with errors, or rejection of the Functional Group of an ASC X12N v5010 820.
- The ASC X12C v5010 999 must report each error detected to the most specific level of detail supported by the ASC X12C v5010 999.

Elapsed Time for Enrollment System Processing of Received Enrollment Data (§4.8)

- A HIPAA-covered health plan must process the enrollment data in its internal enrollment application system within five business days following successful receipt and verification of the data.

Companion Guide Requirements (§4.9)

- A companion guide covering the ASC X12N v5010 820 published by a HIPAA-covered health plan or its agent must follow the format/flow as defined in the CORE v5010 Master Companion Guide Template.
# 6.2 Phase IV CAQH CORE 456 Payroll Deducted and Other Group Premium Payment for Insurance Products (820) Conformance Testing Requirements

These scenarios test the following conformance requirements of the ASC X12N v5010 820 Requirements. Other requirements of this rule that may not be listed below are not included in this test scenario. Notwithstanding, CORE-certified entities are required to comply with all specifications of the rule not included in this test scenario. Note: Clearinghouses and/or Vendors undergoing CORE Certification Testing should refer to Detailed Step-by-Step Test Scripts for applicable test scripts.

### System Availability

Demonstrate its ability to publish to its trading partner community the following schedules:

- Its regularly scheduled downtime schedule, including holidays, and
- Its notice of non-routine downtime showing schedule of times down, and
- A notice of unscheduled/emergency downtime notice.

### Acknowledgements

- An ASC X12C v5010 999 is returned to indicate either acceptance, acceptance with errors, or rejection of a Functional Group of an ASC X12N v5010 820.

### Response Time

- Demonstrate the ability to capture, log, audit, match, and report the date (YYYYMMDD), time (HHMMSS) and control numbers from its own internal systems and its trading partners.

### Companion Guide

Submission to a CAQH CORE-authorized Testing Vendor the following:

- A copy of the table of contents of its official ASC X12N v5010 820 companion guide.
- A copy of a page of its official ASC X12N v5010 820 companion guide depicting its conformance with the format for specifying the ASC X12N v5010 820 data content requirements.

Such submission may be in the form of a hard copy paper document, an electronic document, or a URL where the table of contents and an example of the companion guide is located.
### 6.3 Phase IV CAQH CORE 456 Payroll Deducted and Other Group Premium Payment for Insurance Products (820) Test Scripts Assumptions

- The entity has implemented in its production environments the necessary policies, procedures and method(s) required to conform to the requirements of the System Availability requirements.
- The CORE Certification test scripts will not include comprehensive testing requirements to test for all possible permutations of the CORE requirements of the rule.
- All communications sessions and logons are valid; no error conditions are created or encountered.
- The health plan’s EDI management system generates a syntactically correct ASC X12 interchange containing the ASC X12N v5010 820 and ASC X12C v5010 999 transactions.
- Test scripts will test ONLY for valid and invalid ASC X12 Interchange, Functional Group, Transaction Set control segments and will not test for ASC X12N v5010 820 and ASC X12C v5010 999 data content.
- The detailed content of the companion guide will not be submitted to the CAQH CORE-authorized Testing Vendor.
- The detailed content of the companion guide will not be examined nor evaluated.

### 6.4 Phase IV CAQH CORE 456 Payroll Deducted and Other Group Premium Payment for Insurance Products (820) Detailed Step-by-Step Test Scripts

CAQH CORE Certification Testing is not exhaustive. The CAQH CORE Certification Test Suite does not include comprehensive testing requirements that test for all possible permutations of each rule. An individual test script may be testing for more than one item, and, as noted in the “Stakeholder” column, each test script tests for the role of the stakeholder(s) to which the test script applies.

The detailed step-by-step test scripts below specify the stakeholder type to which each test script applies. A stakeholder may indicate that a specific test script does not apply to it. In this case the stakeholder is required to provide a rationale for why a specific test script is not applicable and be prepared for a review of the rationale with CAQH CORE Staff.

When establishing a certification test profile with a CAQH CORE-authorized Testing Vendor, a Vendor will be given the option to indicate if the product it is certifying is a Provider-facing product or a Health Plan-facing product. Therefore, the detailed step-by-step test scripts applicable to a Provider apply to a Provider-facing product. Similarly, detailed step-by-step test scripts applicable to a Health Plan apply to a Health Plan-facing product.
<table>
<thead>
<tr>
<th>Test #</th>
<th>Criteria</th>
<th>Expected Result</th>
<th>Actual Result</th>
<th>Pass</th>
<th>Fail</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Publication of regularly scheduled downtime, including holidays and method(s) for such publication</td>
<td>Submission of actual published copies of regularly scheduled downtime, including holidays and method(s) of publishing</td>
<td>☐ Pass ☐ Fail ☐ ☐ ☒ ☒ ☒</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Publication of non-routine downtime notice and method(s) for such publication</td>
<td>Submission of a sample notice of non-routine downtime notice, including schedule of downtime and method(s) of publishing</td>
<td>☐ Pass ☐ Fail ☐ ☐ ☒ ☒ ☒</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Publication of unscheduled/emergency downtime notice and method(s) for such publication</td>
<td>Submission of a sample notice of unscheduled/emergency downtime, including method(s) of publishing</td>
<td>☐ Pass ☐ Fail ☐ ☐ ☒ ☒ ☒</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Acknowledgements

<table>
<thead>
<tr>
<th>Test #</th>
<th>Criteria</th>
<th>Expected Result</th>
<th>Actual Result</th>
<th>Pass</th>
<th>Fail</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>An ASC X12C v5010 999 is returned on a rejected ASC X12 Functional Group of ASC X12N v5010 820 in either Real Time Processing Mode or Batch Processing Mode</td>
<td>An ASC X12C v5010 999 is returned</td>
<td>☐ Pass ☐ Fail ☐ ☐ ☒ ☒ ☒</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>An ASC X12C v5010 999 is returned on any accepted ASC X12 Functional Group of an ASC X12N v5010 820 in either Real Time Processing Mode or Batch Processing Mode</td>
<td>An ASC X12C v5010 999 is returned</td>
<td>☐ Pass ☐ Fail ☐ ☐ ☒ ☒ ☒</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Test #</td>
<td>Criteria</td>
<td>Expected Result</td>
<td>Actual Result</td>
<td>Pass</td>
<td>Fail</td>
<td>N/A</td>
</tr>
<tr>
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</tr>
<tr>
<td>6</td>
<td>Verify that outermost communications module(s) transmits all required data elements in the message. If the entity uses an alternate communication method to HTTP/S, the entity must store enough information from the ASC X12 Interchange, Functional Group and Transaction Set to uniquely identify the transmission in addition to the times that the request was received and response was sent</td>
<td>Submission of the output of a system-generated audit log report showing all required data elements</td>
<td></td>
<td>Pass</td>
<td>Fail</td>
<td>N/A</td>
</tr>
</tbody>
</table>

**Response Time**

**Companion Guide**

<table>
<thead>
<tr>
<th>Test #</th>
<th>Criteria</th>
<th>Expected Result</th>
<th>Actual Result</th>
<th>Pass</th>
<th>Fail</th>
<th>N/A</th>
<th>Provider</th>
<th>Health Plan</th>
<th>Clearinghouse</th>
<th>Vendor</th>
</tr>
</thead>
<tbody>
<tr>
<td>7</td>
<td>Companion guide conforms to the flow and format of the CORE v5010 Master Companion Guide Template</td>
<td>Submission of the Table of Contents of the 820 companion guide, including an example of the ASC X12N v5010 820 content requirements</td>
<td></td>
<td>Pass</td>
<td>Fail</td>
<td>N/A</td>
<td>✔️</td>
<td>✔️</td>
<td>✔️</td>
<td>✔️</td>
</tr>
<tr>
<td>8</td>
<td>Companion guide conforms to the format for presenting each segment, data element and code flow and format of the CORE v5010 Master Companion Guide Template</td>
<td>Submission of a page of the ASC X12N v5010 820 companion guide depicting the presentation of segments, data elements and codes showing conformance to the required presentation format</td>
<td></td>
<td>Pass</td>
<td>Fail</td>
<td>N/A</td>
<td>✔️</td>
<td>✔️</td>
<td>✔️</td>
<td>✔️</td>
</tr>
</tbody>
</table>
Phase IV CAQH CORE 470 Connectivity Rule Test Scenario

7.1 Phase IV CAQH CORE 470 Connectivity Rule Key Requirements

Note: This section identifies at a high level the key requirements of this rule. Refer to the Phase IV CAQH CORE Operating Rules for the specific language of the rule which governs. Section numbers in parentheses following each key requirement refer to the specific rule section which applies.

Transport, Security and Submitter Authentication Requirements (§3.2, §4)
- Use of HTTP Version 1.1 over the public Internet is required as a transport method.
- Secure Sockets Layer (SSL) Version 3.0 is required for transport security.
- Transport Layer Security (TLS) Version 1.1 (or higher) may be implemented in lieu of SSL Version 3.0.

Processing Mode and Payload Type Identifier Requirements (§3.7)
- Processing Modes specified in the CORE-required Processing Mode and Payload Type Tables document must be supported.
  - Batch Processing Mode is required for
    - Institutional, professional and dental claims transactions, and
    - Payroll Deducted and Other Group Premium Payment for Insurance Products transactions, and
    - Benefit Enrollment and Maintenance transactions.
  - Both Real Time and Batch Processing Mode may be used for Health Care Services Review – Request for Review and Response transactions.
    - Either Real Time or Batch Processing Mode must be implemented.
- Payload Types specified in the CORE-required Processing Mode and Payload Type Tables document must be supported.

Transport, Message Envelope, Submitter Authentication, Message Envelope Metadata Requirements (§4 through §4.4.3.3)
- SOAP version 1.2 (as specified in §3.2).
- WSDL Version 1.1 (as specified in §3.2).
- SOAP Message Payload must be sent as an MTOM encapsulated object (§4.1.4 and specified in the 4.0.0 XSD schema).
- The X.509 digital certificate is the only submitter authentication method permitted (§4.1.2).
- The CORE Envelope Metadata is normative and must not be modified (§ 4.1.3).
7.1 **Phase IV CAQH CORE 470 Connectivity Rule Key Requirements**

- Servers must publish detailed specifications in a Connectivity Companion Document on the entity’s public website (§4.3).

7.2 **Phase IV CAQH CORE 470 Connectivity Rule Conformance Testing Requirements**

These scenarios test the following conformance requirements of the CAQH CORE 470 Connectivity Rule v4.0.0. Other requirements of this rule that may not be listed below are not included in this test scenario. Notwithstanding, CORE-certified entities are required to comply with all specifications of the rule not included in this test scenario. Note: Clearinghouses and/or Vendors undergoing CORE Certification Testing should refer to Detailed Step-by-Step Test Scripts for applicable test scripts.

- A HIPAA-covered health plan must demonstrate it has implemented the server specifications for SOAP version 1.2.
- A HIPAA-covered health plan must demonstrate it has implemented the X.509 submitter authentication requirement.
- A HIPAA-covered provider must demonstrate it has implemented the client specifications for SOAP version 1.2.
- A HIPAA-covered provider must demonstrate it has implemented the X.509 submitter authentication requirement.
### 7.3 Phase IV CAQH CORE 470 Connectivity Rule Test Scripts Assumptions

- All tests will be conducted over HTTP/S.
- The message payload is an ASC X12 Interchange.
- No editing or validation of the message payload will be performed.
- Submitter authentication will be tested for successful authentication with a valid certificate, and unsuccessful authentication using an invalid or missing certificate.
- Testing will not be exhaustive for all possible levels of submitter authentication.
- The ability to log, audit, track and report on the required data elements as required by the conformance requirements of the Phase IV CAQH CORE Infrastructure Rules will be addressed in each rule’s test scripts.
- The CORE test scripts will not include comprehensive testing requirements to test for all possible permutations of the CORE requirements of the rule.

### 7.4 Phase IV CAQH CORE 470 Connectivity Rule Detailed Step-by-Step Test Scripts

CAQH CORE Certification Testing is not exhaustive. The CAQH CORE Certification Test Suite does not include comprehensive testing requirements that test for all possible permutations of each rule. An individual test script may be testing for more than one item, and, as noted in the “Stakeholder” column, each test script tests for the role of the stakeholder(s) to which the test script applies.

The detailed step-by-step test scripts below specify the stakeholder type to which each test script applies. A stakeholder may indicate that a specific test script does not apply to it. In this case the stakeholder is required to provide a rationale for why a specific test script is not applicable and be prepared for a review of the rationale with CAQH CORE Staff.

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### Connectivity

<table>
<thead>
<tr>
<th>Test #</th>
<th>Criteria</th>
<th>Expected Result</th>
<th>Actual Result</th>
<th>Pass</th>
<th>Fail</th>
<th>N/A</th>
<th>Provider</th>
<th>Health Plan</th>
<th>Clearinghouse</th>
<th>Vendor</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Implement and enforce use of X.509 Certificate over SSL on communications server</td>
<td>Communications server accepts a valid logon by a client using X.509 Certificate</td>
<td></td>
<td>☑ Pass</td>
<td>☐ Fail</td>
<td>☐</td>
<td>☑</td>
<td>☐</td>
<td>☑</td>
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</tr>
<tr>
<td>2</td>
<td>Implement and enforce use of X.509 Certificate over TLS on communications server</td>
<td>Communications server accepts a valid logon by a client using X.509 Certificate</td>
<td></td>
<td>☑ Pass</td>
<td>☐ Fail</td>
<td>☐</td>
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</tr>
<tr>
<td>3</td>
<td>On the authenticated connection implement SOAP+WSDL Message Envelope Standard and envelope metadata as a communications server</td>
<td>Communications server accepts a valid logon by a client conforming to the SOAP+WSDL envelope and metadata specifications</td>
<td></td>
<td>☑ Pass</td>
<td>☐ Fail</td>
<td>☐</td>
<td>☑</td>
<td>☐</td>
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</tr>
<tr>
<td>4</td>
<td>On an authenticated connection implement the Batch Processing Mode message interaction including submission of a batch of transactions, pickup of acknowledgements and results and submission of acknowledgement for results</td>
<td>Client successfully completes the submission and retrieval (pick up) of batch(es) of the transactions specified in the respective transaction-specific infrastructure rule being tested</td>
<td></td>
<td>☑ Pass</td>
<td>☐ Fail</td>
<td>☐</td>
<td>☑</td>
<td>☐</td>
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</tr>
<tr>
<td>5</td>
<td>On an authenticated connection implement the Batch Processing Mode message interaction including receipt of a batch of transactions, generation of acknowledgements and results</td>
<td>Server successfully receives batch(es) of the transactions and corresponding acknowledgements and responses specified in the respective transaction-specific infrastructure rule being tested</td>
<td></td>
<td>☑ Pass</td>
<td>☐ Fail</td>
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<td>☑</td>
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<td>☑</td>
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</tr>
<tr>
<td>6</td>
<td>Implement X.509 certificate submitter authentication method as a communications client</td>
<td>Client successfully logs on to a communications server with X.509 certificate</td>
<td></td>
<td>☑ Pass</td>
<td>☐ Fail</td>
<td>☐</td>
<td>☑</td>
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<td>☑</td>
</tr>
<tr>
<td>Test #</td>
<td>Criteria</td>
<td>Expected Result</td>
<td>Actual Result</td>
<td>Pass</td>
<td>Fail</td>
<td>N/A</td>
<td>Stakeholder</td>
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<td>Health Plan</td>
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<td>Clearinghouse</td>
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<td></td>
<td>Vendor</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>On the authenticated connection implement SOAP+WSDL Message Envelope Standard and envelope metadata as a communications client</td>
<td>Communications client successfully logs on to a communications server using the SOAP+WSDL Message Envelope Standard and envelope metadata specifications</td>
<td>Pass</td>
<td>Fail</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Verify that communications server creates, assigns, logs, links the required metadata elements to message payload</td>
<td>Output a system generated audit log report showing all required data elements</td>
<td>Pass</td>
<td>Fail</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Verify that communications client creates, assigns, logs, links the required metadata elements to message payload</td>
<td>Output a system generated audit log report showing all required data elements</td>
<td>Pass</td>
<td>Fail</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>