



# PROVIEW® FOR GROUPS



Streamline the process of maintaining and sharing delegated group rosters.

## The challenge

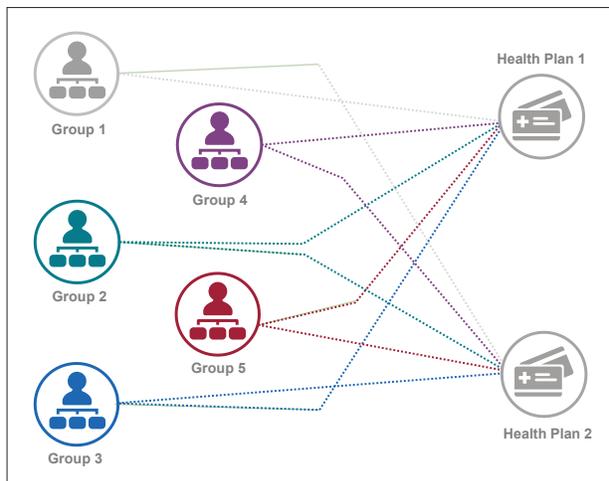
Sharing delegated provider roster data with multiple health plans can be cumbersome for a large provider group. The lack of a standard data set, file format, and exchange interval creates additional administrative burden on medical staff professionals and plans. The current process of exchanging spreadsheets by email can put sensitive data at risk and lacks the transparency that providers and plans need.

## The solution

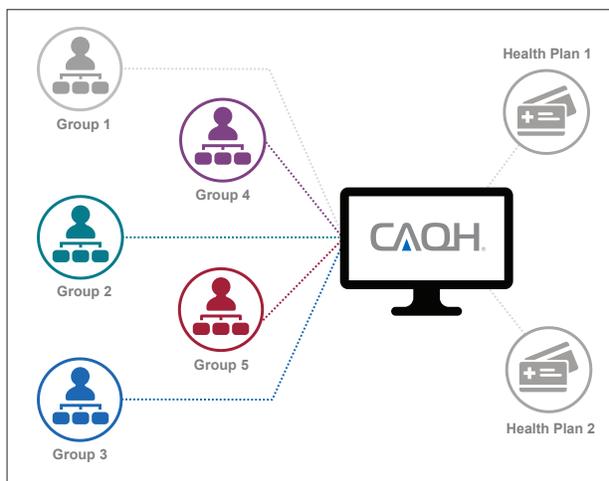
CAQH brought health plans and provider groups together to **simplify the maintenance and exchange process for delegated provider data** by creating CAQH ProView for Groups.

## Simplified workflow

CAQH ProView for Groups is an easy to use, secure web portal that enables provider groups to submit a single roster of their delegated providers for all participating health plans. The standard roster format meets data needs for enrollment, delegation oversight, and directory maintenance. Provider data changes are also tracked in the periods between full roster submissions, eliminating the need to prepare and send interim change reports.



**The challenge:** different files, and channels for each plan.



**The solution:** a single, accurate roster for all plans.

Authorized health plans are notified when new data is available and can access it on-demand. Plans can download a full roster or change file in a machine-readable format, which contains only plan-specific data, enabling faster processing times.

### Improved data accuracy

The group module performs over 100 data quality checks at the time of submission. An auto-generated error report makes it easy for provider groups to see and resolve errors in advance.

Health plans receive better quality data, specific for their plans, resulting in more accurate provider directories, and fewer outreach calls to provider groups.

### Greater transparency

Provider groups authorize which plans have roster access and can see when each plan has downloaded the file.

Health plans can subscribe to provider groups, and once authorized, will receive automatic notifications when new data is available, and can access it instantly.

### Enhanced security

CAQH ProView for Groups safeguards vital provider data with multiple layers of physical and electronic security. CAQH is HITRUST CSF certified.

### Ongoing assistance

A dedicated team is available to help with set-up and on-going questions.

### Available free-of-charge to provider groups.

For further information, please contact our provider engagement team at [groupsupport@caqh.org](mailto:groupsupport@caqh.org).

#### How CAQH ProView for Groups Works

##### 1. Prepare one single delegated group roster.

All delegated providers can be included on one roster to share with plans.

Prepare the file using the standard CAQH group roster format.

##### 2. Upload roster in CAQH ProView for Groups.

Login to the web portal and click "upload roster." The system automatically checks the roster for errors.

##### 3. Resolve any data errors.

*If errors:* The group administrator can see and resolve any inaccuracies using the auto-generated error report.

*If no errors:* The group administrator confirms the roster, receives a roster summary, and authorized health plans are notified that new data is available.

##### 4. Authorize health plan access.

Group administrators can search for participating plans in the portal and authorize or de-authorize which health plans have roster access.

Each plan only sees the data for the delegated providers in their network.

##### 5. Track health plan access.

The system shows your group when a plan downloads a full roster or change report.

